



Shri Vile Parle Kelavani Mandal's

Narsee Monjee College of Commerce & Economics (Autonomous)

NAAC Reaccredited "A" Grade, CGPA: 3.42

New SBMP Building, N.R.G. Marg, Opposite Cooper Hospital, Vile Parle (West),
Mumbai 400056 • Tel: 4233 8000 • 4233 8001 • Email: info@nmcollege.in



PROSPECTUS *2020-21*

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President's Welcome Message

Greetings to all of you!

I take great pleasure in conveying my best wishes to all of you. Narsee Monjee College has a reputation for attracting the best students in their chosen faculty. Today, we are living in a world which has become smaller due to the advancements in transport, communication, and information technology. It is filled with competition, prospects, and obstacles. Trade and commerce have increased substantially and geopolitical dominance and technological advances, now control the relations between countries. This means that the relevance of education in Commerce and Economics is increasing manifold.

Modern education, curriculum development and teaching methodologies must keep pace with the demand of the economic & global environment. I congratulate N.M. College for moving with the times by acquiring 'Autonomy', thus providing for the best curriculum a Commerce graduate and post-graduate will aspire for. 'Autonomy' is a big responsibility, wherein the college chooses to gauge the environmental requirements and predict the future industry needs, while framing their syllabus.

Today's manager, businessperson and entrepreneur requires much more than academics to qualify as well-educated. It needs all round development of the personality, inculcation of values and new skills development, to achieve this new age education. At SVKM we continue to encourage all forms of activities which contribute to the overall growth of the student. I am also particularly pleased that you students are engaged in activities like NSS Camp in rural areas which sensitize you to realise the lives of different sections of the society in our country. This also calls to recognise the dedication and commitment of the Teaching Faculty and the Non-Teaching Staff of the College, who make these activities possible.

I wish you all the best for achieving greater success and scaling newer heights in your education and career ahead. I am sure the current challenges will pave the way towards a safer, brighter, and more innovative world of education.

My good and warm wishes to all the new entrants to our Parivar.

Shri Amrish R. Patel
President, SVKM

Message from the Mentor, NM College



The passion of the faculty towards teaching and all round development of the students, the commitment and care of the non-teaching faculty for the college and the students and the overall environment of pursuit of excellence in all areas have often been termed as the "NM Culture". This NM Culture has created a unique and everlasting bond among the College staff and the students. A bond which keeps on bringing the students back to College whenever any occasion demands. As alumni and as part of the management of SVKM it has been my privilege to have both – studied in this College and associated with the College as the representative of SVKM Management. I am sure that we shall not rest with the glories that have been attained in the past but shall continuously seek to redefine ourselves in the light of changing environment around us.

Moreover, with the 'Autonomous' status being acquired by NM, I foresee excellence in developing and nurturing global competencies in students through quality education, research, and continuous innovation. The newly adopted online platforms shall prove that no challenge can ever hinder the imparting of 'Excellence in Education', the motto of our college. We are always prepared to help young minds imbibe knowledge, skills & sensitivity.

My best wishes to you all!

Shri Shalin S. Divatia

(Mentor, N.M. College)



SHRI VILE PARLE KELAVANI MANDAL

MANAGING COMMITTEE - 2019-2020

Shri Amrish R. Patel
Hon. President

Shri Bhupesh R. Patel
Hon. Jt. President

Shri Bharat M. Sanghvi
Hon. Vice President

Shri Chintan Patel
Hon. Vice President

Shri Sunandan R. Divatia
Hon. Secretary

Shri Harshad H. Shah
Hon. Treasurer

Dr. Jayant P. Gandhi
Hon. Jt. Secretary

Shri Shalin S. Divatia
Hon. Jt. Secretary

Shri Harit H. Chitalia
Hon. Jt. Treasurer

Shri Jagdish Parikh
Hon. Jt. Treasurer

Shri Amit B Sheth

Shri Bhargav N. Patel

Shri Bhupen G. Bhatt

Shri Harshad B. Kawa

Shri Harish J. Patel

Shri Jagat A. Killawala

Shri Jayesh P. Choksi

Shri Jayesh R. Gandhi

Shri Kirit P. Mehta

Shri Maherdas J. Patel

Smt. Minaxi K. Mehta

Shri Mukesh H. Patel

Shri Mukul P. Patel

Shri Mukesh A. Shah

Shri Naresh K. Sheth

Shri Nayan M. Patel

Shri Nimir K. Mehta

Shri Pravin H. Doshi

Shri Pruthviraj C. Shah

Shri Rajendra K. Shah

Dr. Rajesh L. Jani

Shri Rajgopal C. Bhandari

Shri Ranjeet Dudeja

Shri Sanjay A. Desai

Smt. Sneha A. Parekh

Shri Tapan M. Patel

Shri TNV Ayyar

Shri Tushar H. Mehta

Shri Vamanrai V. Parekh

Shri Vinod M. Goradia

Shri Vinod M. Patel

Shri Vivek C. Vaidya

From Principal's Desk



As the Principal of Narsee Monjee College, my primary focus has always been student learning. I strongly believe that students must know how to think, problem solve, innovate, and collaborate. This College has established itself as one of the premiere institutions of learning and quality education in the country. With each passing year, the College only continues to grow in strength, size, and levels of excellence. The academic year 2019-20 has been rewarding, challenging, and invigorating. Being granted with Autonomous status, the college has now climbed the higher notches of quality education. The upgraded curriculum has been carefully prepared after looking into the current and future industry talent needs. We are positive that our students will be equipped with the latest learning tools and methods, that will nurture them into bright, relevant, and positive citizens of the new age society.

Modern education is not about a single chalked out path for the students. It is allowing the student to chart his/her own course and we, as teachers & parents need to help them do this by challenging them beyond their comfort zones and think critically and creatively. We need to provide them with genuine learning experiences, and they must remain connected to mentors who truly care. As important grownups in their lives, we at N.M. College strive in the development of their character, teaching them compassion, responsibility and choosing to do the right thing.

Academics is the soul of the college and our results for the University exams conducted in 2019, have been stupendous and our students have achieved commendable grades. They reflect positively on the conducive student-centred teaching-learning environment that the College has set in place. This year too, we boast of very good placements, awards, and recognitions. It gives us immense satisfaction that our students have also been very active in the field of sports, co-curricular and extra-curricular activities.

The College invests, encourages, and supports the professional development of its teaching staff. Every year our teaching staff attend workshops, conferences, orientation course and refresher course conducted by University of Mumbai and others. We strive to ensure that all the learning and updates from these programmes are translated into more effective teaching-learning in the classrooms.

I would like to place on record my most sincere gratitude to the Management, for the trust and support you have bestowed upon me. We are indeed fortunate to have you as our mentors and guide, working tirelessly towards the growth and development of the Institution. The year 2020, which has been a global challenge in the form of Covid-19 pandemic, we have had the back of our Management, who have helped us embrace these troubles and turn them into opportunities. With the help of their adoption of excellent online teaching learning platforms & training the faculty and staff in these systems, we can ensure that superior education keeps getting imparted, despite the obstacles.

I take this opportunity to convey my sincere appreciation to our Vice Principals, Head of Departments, Programme Co-ordinators, and the entire teaching staff for their relentless and unflinching support & co-operation. I would also like to extend my sincere recognitions to all the administrative and non-teaching staff who work meticulously to ensure smooth functioning of the Institution. My gratitude to our alumni, all the students and their parents for the support extended to us.

The learning, the evolution, the growth must never cease. Let's keep learning, let's keep growing!!

Dr. Parag Ajagaonkar

Principal

Profile

Shree Vile Parle Kelavani Mandal's Narsee Monjee College of Commerce and Economics (Autonomous) was established in 1964 under the ever progressive and widely reputed SVKM educational trust. The College today offers **six undergraduate value based programmes** i.e. B.Com., B.M.S, B.A.F., B.F.M., B.Sc. IT., and a new Programme, B.Com (Honours), **Three Postgraduate programmes** i.e. M.Com. in Advanced Accountancy, M.Com. in Banking and Finance and M.Com. in Business Management and **two Ph.D. centres** in Accountancy and Business Policy & Administration.

Through the years, the institute is proud to be recognised as one of the distinct commerce colleges in the country. Having featured consistently among the top ten best commerce colleges in the country and no.1 in Maharashtra and Mumbai, the college is undoubtedly one of the most sought after colleges for the undergraduate and post graduate programmes.

India Today 2020 has ranked NM College 1st in Mumbai, 9th in India amongst the Best Commerce Colleges and 4th in India in Private College with Best Value for money.

Annual EducationWorld Higher Education Rankings 2020-21 listed NM College as the 7th Non Autonomous College in India and 1st in Maharashtra and Mumbai.

The academic year 2019-20 has been a very special year as it celebrated the grant of Autonomous status of the College, a functional status given to the colleges, by the University Grants Commission (UGC) and University of Mumbai. It provides greater flexibility towards enhancement of academic standards and excellence.

This indeed is a proud moment for all of us as we move ahead to yet another milestone in our journey in providing inclusive, accessible and affordable quality higher education. The college shall be implementing the autonomy progressively from the academic year 2020-21.

Each year our students feature among the all India rank-holders in various Professional Examinations and also secure admissions to Post Graduate Programmes of reputed Universities in India and abroad. The revitalised undergraduate programmes under Autonomy, to be implemented from June 2020-2021, are foresighted and progressive with rigorous academic engagement in Accountancy, Management, Finance and Economics. Apart from the graduate programmes the college has also initiated an array of value added courses and certificate courses through collaborations with professional institutions and industry.

All of the above courses ensure that our students imbibe a genuine understanding of the natural world and its bounty that sustains all economic activity universally. Environmental wisdom, sustainability and awareness of the ethical underpinnings of business decision-making are vital mile-stones against which success is measured. Students at N.M. are nurtured, supported and encouraged to participate in co-curricular, extra-curricular and extension activities with the sole aim of developing the holistic personality of the students. There are **25 college associations and 6 intercollegiate festivals** conducted, giving students tremendous opportunity to engage and hone their talents in performing arts, literary arts, fine arts, sports, organisational skills and management skills.

SVKM's Narsee Monjee College of Commerce and Economics strives to employ the best educational and administrative practices thus creating skilled professionals, business leaders and social contributors, in particular and responsible global citizens of the future, in general.

VISION

To provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings.

MISSION

To strive for quality education in keeping with the motto of the college, "Excellence in Education" and prepare young minds for imbibing knowledge, skills and sensitivity.

OBJECTIVES

- Impart education of the highest standard through value based holistic teaching and learning by integrating traditional and innovative practices.
- Create a platform for students for exploring their creative potential and nurturing the spirit of entrepreneurship and critical thinking
- Inculcate a strong belief in hard work and core values of gender equality, human rights and ecology in order to make them socially responsible citizens.
- Equip students with the skills needed to adapt better to the changing global scenario and gain access to multiple career opportunities.
- Provide inclusive education by making it accessible to all sections of society. To maintain and promote quality, transparency, compliance and sustainability in governance.

Infrastructure

N M provides excellent infrastructure to facilitate the education process and enhance the learning ability of the students. It aims at developing intellectual capabilities and an understanding of the relationship between education and the real world.

The new college building includes a Wi-Fi campus, modern air-conditioned office block, modern well equipped air- conditioned classrooms, well planned corridors and 3 elevators. The college also has a dedicated seminar room to conduct various sessions conducted by eminent speakers and other academic activities.

The college uses state-of-art technology in its teaching process making use of collar mikes smart boards. A well- equipped Resource Generation Room is set-up for the faculty to prepare their lectures and carry out research in their subject. Every faculty is assigned with a Laptop.

Hygienic restrooms are available on each floor. A separate ladies common room is there for girl students to relax.

Classrooms

The Center offers 30 dedicated Lecture rooms that seat between 60 to 140 students. Our lecture rooms are chosen by dozens of companies and organizations every year for small groups meetings, such as internal staff meetings and training, board meetings, client presentations, internal strategy discussions and other



similar meetings, including break-out sessions for larger meetings.

Some highlights and features of our class rooms include: Air Conditioner for each room Inbuilt smart boards Whiteboard, flip chart and markers Natural lighting for a brighter and more inviting atmosphere. Fluorescent and incandescent lighting with clearly marked controls, Hard writing surfaces for easier note taking Comfortable, ergonomic seating.

UGC network resource center is started in library with 5 computers with internet having Wi-fi connectivity and 1 HP laserjet network printer with scanner and fax for use of students and teachers.



Computer laboratory: The well-equipped computer laboratories with 90 computers and Wi-Fi facility enhances the learning process and enable the proper conduct of University prescribed courses. Branded Personal Computers are installed in two computer labs, all networked to facilitate teaching on small batches, with adequate faculty attention. All new computers in lab have dedicated leased line for internet connectivity and two network printers, which can be used by staff and students.



Other Facilities :

In addition in the current Covid-19 scenario we have support for Microsoft teams to conduct various meetings and Lectures

Have access to Virtual Labs through PLATiFi , a leading provider of a cloud based SaaS (Software-as-a-Service) and PaaS (Platform-as-a-Service) company. Library .

An online Human Resource Management System by Oracle is in place for online administration support, Such as online application for absentism, Appraisal/ Promotion of a Staff...etc

Following is the Bandwidth support for internet usage:

200 Mbps JIO MBPS /GBPS

Student Id and Staff Id : 8mbps

Faculty login : 15 to 20 mbps

<http://nmcollege.in/library/>

Objectives of Library

- 1) To acquire, update, maintain and provide a qualitative and quantitative collection of books, periodicals and other instructional material of electronic resources to support the academic programme and educational objectives of the college.
 - 2) To include in collection various fields of knowledge as well as of career and character building.
 - 3) To provide quality services to faculty and students for achieving their curricular as well as co-curricular goals, with the help of technology, but not as a substitute for personal service.
 - 4) To inculcate reading habit among students and to encourage collaborative efforts among library staff and students to maximum utilization of library resources.
- * Working Hours: Monday to Saturday-7.00 a.m. to 7.00 p.m.
 - * Reading room - Monday to Saturday-7.00 a.m. to 9.00 p.m.
 - * The reading room capacity for 250 students. Facility to plug-in the laptop on every table and Wi-Fi connectivity.
 - * The UGC Network Resource Center with five PC terminals is available free of charge for accessing databases, OPAC (computerized catalogue) and Internet, strictly as per the rules. The network printer provides the facility to print the pages. Besides, students have access to 30 PCs in digital library for various academic purposes.
 - * The Library Committee consists of the staff members from Degree College, Junior College, Unaided Programmes, Librarian and Assistant Librarian. The library committee meetings are held first Saturday of every month.
 - * The 'Friends of Library', the students' library committee is very active in conducting various events for encouraging reading and use of library.
 - * Students can give suggestions for books or any other reading material for purchasing in library at any time during the year. The recommended books will be purchased after getting approval from the respective Head of the Department and the Principal.

- * Library collection consists of Books -37683 (Nettotal), Periodicals subscribed - 114, CD-ROMs – 309, Newspapers-20, Maps-4
- * The library has institutional membership of British Council Library (students can ask for those books from www.mylibrary.britishcouncil.org), Indian Commerce Association, Maharashtra Economic Development council, Maharashtra Chamber of Commerce Industry & Agriculture (MACCIA).
- * Collection of books on biographies, career guidance, personality development, competitive examinations, CA studies, ICWA, General Knowledge, etc.
- * Direct access from library on college website to several databases related to online journals, company data, laws, e-books, etc. useful for your studies, projects and exercises.
- * For login Id and password of these databases please contact library counter. Some other important online resources can directly be accessed from our college website for various academic studies.
- * Library on the college website has an Information Repository. It contains Question Papers of all classes, Book Reviews, Subject Bibliographies, Library Newsletters Archives and Journal Articles Indexes. The URL for Information Repository is: <https://nmcollege.in/library-information-repository/>

Library Services

The students can approach the counter for any purpose like Current Reading, Home Issue, Reference or getting information related to any topic of interest.

- 1) Computerised catalogue (**OPAC**) where one can locate for books according to author, title, publisher, accession number and classification number.
- 2) The following material is made available from the library counter-
 - a) Books for current reading
 - b) Books for home issue for a week
 - c) Questionpapers
 - d) Syllabus
 - e) Reference sources such as dictionaries, encyclopedias, year books
 - f) Competitive Exams related books
 - g) Bookson careers
 - h) Newspaper clippings on various topics useful for student's assignments and projects
 - i) Reading lists of interested books
 - j) Bibliographies on various topics
 - k) Book reviews written by students
 - l) CDs.
 - m) Journal articles Index



- 3) **Home lending of books-** text books and other books are issued for one week.
- 4) **Periodicals-**Journals and magazines are displayed in the reading room. In case of any journal not found on display please ask at the counter. **Periodicals are available for reading within the library.** However, if any student wants any periodical for home issue, they should contact the person at the counter.
- 5) **Daily newspapers** are kept at the counter and available for reading in library.
- 6) **Electronic Journal Databases** accessible from UGC- Network Resource Centre in library and also from home.
- 7) **Reference Service-** This service is especially for projects and assignments. The references are searched and digital documents delivery through email.
- 8) **Book-Bank-** Textbooks are provided for use during one academic year. The books are required to be returned as soon as the exams get over. The application forms are made available from the library counter only during the prescribed dates on the notice put up at the beginning of every year.
- 9) **Syllabus** of all Programmes – present and past years
- 10) **Internet access** through UGC Network Resource Center and Wi-Fi. The ID is SAP number and password at the counter.
- 11) Services to ex-students and visitors.
- 12) Inter library loan & referral service for other libraries within Mumbai.
- 13) Scanning and printing.

Rules for Students using Library

- ▶ Talking loudly, discussing, loitering, eating, smoking, spitting, using mobile, shifting chairs, reserving chairs, scratching on furniture is strictly prohibited.
- ▶ All persons using the Library are subject to the discipline of the college.
- ▶ All those entering the library are requested to observe silence, behave in decent manner and maintain discipline.
- ▶ Please take permission of the counter staff for entry inside the counter or UGC Network Resource Center.
- ▶ For entry inside the counter the students are required to keep all their belongings aside and allowed to carry only their library card and identity card.
- ▶ Please handle the books carefully and do not mutilate the book in any way while using.
- ▶ The books issued for home reading must be returned on the due date mentioned on date slip behind the book. If the same book is required again for the next week, student must renew it on the due date or is subjected to pay fine of Rs. 1/- per day per book or as per the then notice.
- ▶ In case of loss of a library book the Librarian should be contacted immediately. The lost book is supposed to be replaced immediately. The cost of the book will be recovered only if the book is not available in the market.
- ▶ Other material like syllabus copies, question papers, periodicals, CDs, books for current reading, etc. issued from the counter are expected to be returned on the same day, failing which a fine of Rs. 5/- per day will be levied.
- ▶ The reference books marked with "R" are for using within the library and not allowed to be taken out of the library for any purpose.
- ▶ All the students are required to strictly adhere to the above rules and cooperate with the library staff



for smooth functioning of the library. The Librarian has authority to maintain order in the library and take action against any user who knowingly or persistently breaks any library regulation.

- ▶ In case of loss of issued book the students require to inform the Librarian immediately to avoid anybody else using that lost card.

Procedure for using Computerised Catalogue (OPAC) through KOHA Software

- ▶ At SVKM's N. M. College Library we are using KOHA software for library automation. Users can access library books through OPAC (Online Public Access Catalogue) in KOHA with the help of URL : <http://opacnmcce.firstray.in/> from website.
- ▶ This URL is accessible from any computer at any location within as well as outside the campus, since it is on cloud.
- ▶ On this URL just type the search term for the books. In search the books can be searched by Author, Title, Subject, or class number options in the box next to search box.
- ▶ You can refine your search from the options given in left side column.

Databases

The following data bases are accessible from the UGC Network Resource Centre as well as from your own computer. For more details, login ids and passwords please contact the librarian.

| | | |
|--|--------------------------------------|------------------------|
| NList(http://nlist.inflibnet.ac.in/eresource.php) | ProQuestCentral | EBCSO |
| JSTOR | ScienceDirect | IEEE / IEL Online |
| ASME | NPTEL | NPTEL Video Lectures |
| Economic and Political Weekly | Emerald Emerging Market Case Studies | CMIE-Economic Outlook |
| WestLaw | DELNET | Manupatra |
| GATE & Aptitude Test | E-brary | GATE Practice Software |
| PDF Drive | South Asia Archives | Pearson E-books |
| Indiastat | ASCE | Frost & Sullivan |
| Euromonitor:Passport | EPWRF India time Series | Capitaline |
| Lexisnexis | SCC Online | WARC |
| | Buildofy | HEINONLINE |

All these databases from 2 to 37 are accessible from <http://ezproxy.svkm.ac.in:2048/login>

Other Facilities

Auditoriums and halls:

The talent of the students is given a supportive platform through the auditoriums, seminar hall and conference rooms of the SVKM. The SVKM Juhu Jagruti Hall, Bhaidas Maganlal Sabhagriha, Jashoda Rang Mandir and Santokba Hall are available to the college for its events.

The spirit of sports manship is encouraged by the college. A spacious gymkhana has infrastructure and facilities for indoor games. The gymkhana staff is highly qualified. The college participates in games from the district to the national levels. Well-known coaches train students for indoor and outdoor games, training them to excel at inter-college tournaments at national and international levels.

The college has ensured that the staff and students have access to health facilities regularly. A Health-cum- Counseling Centre has been operational for several years. A qualified medical practitioner visits the college daily. Students and staff consult the doctor. In times of emergency, help from the doctors in the vicinity is taken. The physicians on duty are Dr. Geeta Shah & Dr. H.O. Goyal.



Above: Physician on duty

Hostel Facility

The Vile Parle Kelavani Mandal has a common men's hostel for all its institutions at a distance of a half-kilometer from the college and a hostel for girls opposite Utpal Sanghavi School, which is also close to the college.



COLLEGE RULES AND REGULATIONS

- Every student must obtain on admission, the Identity Card which must have his / her photograph duly attested and present it for inspection on demand.
- Students must not loiter in the College premises while the classes are going on.
- In case of illness, the Principal should be informed by the parents personally.
- Students must not attend classes other than their own, without the permission of the Principal.
- Smoking is strictly prohibited on the College premises.
- Students are required to maintain strict discipline and orderly conduct & refrain from engaging themselves from any kind of unruly behaviour.
- No Society or Association shall be formed in the College and no person invited to address a meeting without the Principal's prior permission.
- No Student shall collect any money or contribution for picnic, trip, and educational visit to some place, gettogether, study-notes, charity or any other activity without prior sanction from the Principal.
- No Student will be allowed to take active part in current politics.
- No student shall communicate any information or write about matters dealing with the College administration to the Press.
- Students are expected to take proper care of college property and help in keeping the premises clean.
- Damaging college property e.g. disfiguring walls, doors, fittings, or breaking furniture, misuse of A.C. etc., will be considered as a breach of discipline and the guilty will be duly punished.
- Students should not leave their books, valuables and other belongings in the classroom.
- The College is not responsible for lost property. However, students may make a claim for lost property at the office, if it is deposited in the College Office.
- Students applying for certificates, testimonials, etc. and those requiring the Principal's signature on any kind of document or application should first contact the College office. Students should not bring any paper directly to the Principal for his/her signature.
- If, for any reason, the continuance of a student in the College, is, in the opinion of the Principal, detrimental to the best interest of the College, the Principal may ask such a student to leave the College without assigning any reason.
- Students joining the College are bound by the rules and regulations of the College.
- Insubordination and abusive language or misconduct on the part of a student are sufficient reasons for his / her suspension or dismissal.
- Students receiving Government or College Scholarships or any remission in fees, must note that the grant and continuance thereof are subject to good behaviour, regular attendance and satisfactory progress and good results at the College and Board Examinations.
- It is responsibility of the student to read the notice boards regularly for important announcements made by the College office from time to time. They will not be excused or be given any concession on grounds of ignorance.
- Matters not covered by the existing rules will be at the absolute discretion of the Principal.
- Disciplinary action will be taken against students found using cellphones during lecture timings.

Anti-Ragging Warning

- (1) Ragging is cognizable offence under the law on par with rape and other atrocities against women and ill-treatment towards persons belonging to SC / ST. Ragging is strictly prohibited in the entire institution, including its department, constituent units, all its premises(including academic, residential, sports, canteen etc.) whether located within the campus or outside.
- (2) Students indulging in ragging other students will be punished as per 'The Maharashtra Prohibition of Ragging Act, 1999 (Mah. XXXIII of 1999) Published in Maharashtra Govt. Gazette on 15th May 1999'. In pursuance to the judgement of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No.887/2009, the University Grants Commission has framed "UGC Regulations on curbing the menace of ragging in higher educational institutions, 2009" which have been notified on 4th July, 2009 in the Gazette of India".
- (3) Administrative Actions in the event of Ragging: The institution shall punish student/s found guilty of ragging after following the procedure and the manner prescribed herein under:
 - a. The Anti- Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging, and nature and gravity of the incident of ragging, established in the recommendation of the Anti- Ragging Squad.
 - b. The Anti-Ragging Committee may, depending upon the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits
 - iii. Debarring from appearing in any test / examination or other evaluation process.
 - iv. Withholding results.
 - v. Debarring from representing the institution in any regional/ national or international meet, tournament, youth festival, etc.
 - vi. Suspension/ expulsion from the hostel.
 - vii. Cancellation of admission
 - viii. Rustication from the institution for period of ranging from one to four semester,
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the person committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

Prohibition on sale of Cigarettes or Tobacco Products

Section 6 of The Cigarettes and other Tobacco Products (Prohibition of Advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act, 2003 provides that no person shall sell, offer for sale or permit sale of cigarettes or any other Tobacco Product:

- a) To any person who is under eighteen years of age.
- b) In an area within a radius of 100 yards of any educational institute.

Sale of Cigarettes and other Tobacco Products in an area within a radius of 100 yards of an educational institute is strictly prohibited and is a punishable offence under Section 24 of the Act with a fine which may extend up to 200 Rupees.



Documents Issued by the College

IDENTITY CARD

A valid Identity Card is issued to every bonafide student at the time of admission. It is compulsory for every student to carry the Identity Card while being on the campus.

Students will not be allowed in the Examination hall without a valid Identity Card.

For University Examinations, candidates are required to produce their identity cards bearing their photographs attested by the Principal, alongwith their Hall Tickets at the examination centres.

RAILWAY CONCESSION

Students can avail concessional fares for rail travel by local trains between the stations nearest to the place of their residence in Mumbai and the College (Vile Parle Station). Students are requested to enter their local and permanent addresses correctly in the Admission Forms to facilitate issue of Railway concession orders.

The place of permanent residence, in the application for admission, means the place where the student and/or his parents normally reside. This address will not be allowed to be changed during the academic year.

Students can also avail, during vacation period, concessional fares by rail for journeys between their place of permanent residence and Mumbai during vacation.

AIRLINE CONCESSION

Students can also avail of concessional fares for air travel during vacation period. Students desiring to avail the Airline concession should submit the prescribed form to the college office atleast 3 days in advance, for endorsement.

TRANSCRIPTS

Students desirous of pursuing further studies abroad should apply for transcripts to the college office well in advance. After verification of marksheets, the college will hand over the transcripts in ten to fifteen days time.

Charges for issuing the transcripts are Rs.1000/-for 5 set of copies. Every additional copy will be charged at rate of Rs.50 per copy.

BONAFIDE CERTIFICATE

Students with a genuine reason can apply for a Bonafide Certificate to the college. Students may contact the Information Counter to apply for a Bonafide Certificate. Charge for issuing the Bonafide certificate is Rs.20/-

TRANSFERENCE CERTIFICATE

- (1) In a transfer case, no student will at any time be admitted to this College unless he / she produces a Transference Certificate from the College he / she leaves.
- (2) College is entitled to charge a fee of Rs.100/- for issuing the certificate.
- (3) As a result of a student leaving one College to join another, it will be necessary for him/her to count the attendance kept by him/her in more than one College to enable him/her to make up the necessary percentage of attendance. A Transference Certificate shall not be granted except for reasons, which appear to be sufficient, and except with the written permission of the Principal of the College that the student wants to leave, and the Principal of the College, which he /she intends to join.
- (4) Applications for Transfer Certificate shall be made by the students without unnecessary delay through the Principal of the College to which they wish to be transferred.

SCHOLARSHIPS & FREESHIPS

Deserving students can apply through the appropriate channel, for Scholarships and Freeships. Prescribed forms for freeship for wards of Ex-Servicemen, Freedom

Fighters, Secondary School Teachers and Primary School Teachers are available in the college office. Freeship / scholarship for SC, ST, VJNT, OBC and SBC category students are required to apply by online method.

Requirement for Reserve Category

For E.g. SC / ST / VJNT / OBC / SBC

1. Online application form
2. Domicile Certificate
3. Caste Certificate
4. All previous year mark sheets
5. Income Certificate from Tahsildar
6. College Fee Receipt
7. Ration Card
8. Non Creamy layer certificate (OBC/ VJNT)
9. Aadhar Card
10. Caste Validity
11. Students Nationalized Bank account details

All the above attested photocopy of documents to be submitted in the college office.

Scholarships & Freeships:

A) Following Scholarships are available to students that can be applied ONLINE:

- (i) Scholarship to the scheduled Caste/Scheduled Tribes/ V.J.N.T. / Special Backward class students/ (OBC) other Backward Class Students.
- (ii) Award of Free studentship/ Examination Fees to Scheduled Caste/ Scheduled Tribes/ VJNT/ Other Backward Class.

(iii) Government Free Studentship to Pupils of Central Sector Scheme of Scholarship for College Students.

(iv) Post Matric Scholarship to students of Minority Community. (Viz. Muslim, Buddhist, Christian, Parsi, Sikh, Jain, etc.)

(v) Government Free Studentship to pupils of Economically Backward Classes.

(vi) State Government Open Merit Scholarship.

B) Following are the scholarship available to students that can be applied OFFLINE

- (i) Girls Free ship for Junior college girl students.
- (ii) Scheme for the education to the sons and daughters of primary school teachers / secondary school teachers / Higher Secondary School teachers and Non- teaching staff of Primary / Secondary / Higher Secondary Schools / Colleges.
- (iii) Government of India Scholarships for the Blind/ Deaf and Physically Handicapped.
- (iv) Kapole Bania Freeship.
- (v) Award of Educational Concession to the Children / Wives / Widows / of the Defence service and Ex-Service Personnel.
- (vi) ANG C Scholarship.

NOTE:

The terms & conditions for the Scholarships/ Freeships vary from Scholarship to Scholarship and students are required to refer to the notices for the same on website as well as the college notice board. They may also approach Mrs. Sarita Kadam and/or Mr. Prathamesh Parab in the college office for further information.

Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Scheme

Overview: Under this scheme of Directorate of Higher Education, scholarship is applicable for the economically weaker sections.

How to apply: Eligible students are required to fill their form on <http://mahadbtmahait.gov.in>.

| Income Limit | Concession | Eligible Courses (ref G.R. No. 6 dated: 21/08/2017) |
|-------------------|--|---|
| Up to Rs. 8 lakhs | Relaxation of 100% of Tuition Fees (At the time of Admission after submitting the required documents), And Relaxation of 100% of Exam Fees (After the sanction of scholarship by the Department) | 11 th And 12 th Commerce and MCVC, B.Com., BFM, BAF, M.Com. |

Eligibility

(As Per GR Dated 7.10.2017, 31.3.2018 & 07.08.2018)

- Applicant should be Domicile of Maharashtra and should belong to Maharashtra State and Karnataka state border.
- Family annual income limit is up to Rs. 8.00 lakh.
- As per Government Resolution first two children of the applicant family are eligible for scheme.
- Only general category students can avail the scholarship.
- Courses from GR 07/10/17 (DHE courses) can apply.
- Applicant should not avail any other scholarship or stipend.
- Students are admitted to B. Com/ BAF/ BFM & M. Com and any other non-professional courses approved by (Government / University / AICTE, PCI / COA / MCI / NCTE / etc.) are eligible.
- During course, candidate should not have a gap of 2 years.
- Applicant should attempt every semester or annual examinations.

Renewal Policy

1. Students who availed scholarship last year can apply for the renewal scholarship.
2. To renew the application, student should use the application ID from the list published on website of www.dhepune.gov.in, Higher Education Directorate.

Documents Required:

- Domicile certificate issued by Authorized official.
- Annual income certificate issued by Authorized official for the last financial year.
- Gap Related Document (if there is a Gap).
- Family Declaration Certificate about two children.
- Attendance Certificate.
- Previous year's Mark sheet.
- Students Bank Details of Nationalised bank and Aadhar Card.

Teaching Staff (HSCRegular)

Dr. Parag Ajagaonkar
Principal

Ms. Nirmala Chavan
Vice- Principal (Degree college)

Ms. Geetha Menon
Vice-Principal (Junior College)

Junior College

MATHEMATICS & STATISTICS

- 1 **Geetha Menon (Vice Principal)**
- 2 Priti Singh
- 3 Jagruti Desai
- 4 Asha Balasubramanian
- 5 Bhavin Kothari
- 6 Bhavana Menon
- 7 Rajkumar Choudhury
- 8 Ayan Bhattacharjee
- 9 Vasim Patel

COMMERCE DEPARTMENT

- 10 Daislyn Misquitta
- 11 Shivani Bhatt (Supervisor)
- 12 Supriya Wadia
- 13 Zarana Desai
- 14 Girish Ambekar
- 15 Dharmesh Divecha
- 16 Maxwel Lopes
- 17 Blossam Rumao
- 18 Ravleen Kaur Anand

ECONOMICS DEPARTMENT

- 19 Shruti S. Kale
- 20 Kausar M. Kadri
- 21 Disha D. Ashar
- 22 Gangamma Nayak
- 23 Sunita Yadav
- 24 Kajol Vajani

ENGLISH DEPARTMENT

- 25 Levinda Alphonso
- 26 Meenal Deshmukh
- 27 Sumana Kanjilal
- 28 Sonal Trivedi
- 29 Leandra Demello

GUJARATI DEPARTMENT

- 30 Jimit Mull

HINDI DEPARTMENT

- 31 Mamata Jha
- 32 Savita Nayak

FRENCH DEPARTMENT

- 33 Divya Kaushik
- 34 Neha Ashar
- 35 Janhavi Doshi

MARATHI DEPARTMENT

- 36 Sandeep Kadam

INFORMATION TECHNOLOGY

- 37 Shailendra Pathare
- 38 Suruchi Rajguru

ENVIRONMENT EDUCATION

- 39 Sakshi Parab

PHYSICAL EDUCATION

- 40 Advait A Gole

MCVC Section

Accounting & Office Management

- 41 Shridhar Prabhu
- 42 Soniya Mashelkar

Marketing & Retail Management

- 43 Mamta Baid

Tourism & Hospitality Management

- 44 Pravin Tise
- 45 Sandhya Chavan

English

- 46 Romil Varman

General Foundation Course

- 47 Mihir Shah

Degree College Teaching Staff

COMMERCE DEPARTMENT :

Dr. Parag Ajagaonkar - Principal

Dr. Vijayshree Anand

Dr. Ritu Vashisht

Mrs. Tessy Philji

Ms. Vaishali Kurhekar

Mr. Smitin H. Belchada

Dr. Rekha Katheeth

MATHEMATICS & STATISTICS DEPT:

Mr. Sunil Kadam (H.O.D.)

Dr. Vandana Misra

Dr. Meena Vazirani

ENGLISH DEPARTMENT :

Dr. Muktha Manoj (H.O.D.)

Dr. Jennifer D'souza

Dr. Shashi Surana

ACCOUNTANCY DEPARTMENT :

CA. Savita Desai (H.O.D.)

Dr. Kedar Bhide

CA. Sameer Dave

Dr. Harish Sharma

Mr. Darshan Panchal

ECONOMICS DEPARTMENT :

Mrs. Sneh H Choithani (H.O.D.)

Dr. Nirmala Atul Chavan (Vice Principal)

Ms. Kesia Varghese

BUSINESS LAW DEPARTMENT:

Dr. Deepa Chitnis

INDL. PSYCHOLOGY DEPT.

Dr. Radhika Wadke

FOUNDATION COURSE

Mrs. Geeta Desai

DIRECTOR OF PHY. EDN.

Dr. Shivesh Shukla

LIBRARIAN :

Dr. Vaishali Dawar

B.M.S. SECTION:

Mr. Conrad Coelho (Coordinator)

Mrs. Pooja Singh

Ms. Heena Bhuva

Ms. Reeta Jain

Mrs. Sneha Vaskar

Ms. Loveena Atwal

BAF SECTION:

Mr. Huzefa Bhagat

CA. Perna Dedhia

BFM SECTION:

Mr. Jinen Jadhav

B.Sc. I.T. SECTION:

Mrs. Anupama Jawale

Mr. Prashant Jadhav

Ms. Neha Khushe

Administrative and Support Staff 2020-21

| SR. NO. | NAME | Designation |
|---------|--|----------------------------|
| 1 | SHRI PRADEEP DESAI | Director (Administration) |
| 2 | SHRI VIKAS VICHARE | Accountant - Unaided |
| 3 | MRS SUSHAMA S. GIJE | Head Clerk |
| 4 | MRS POOJA SATHALE | Senior Clerk |
| 5 | SHRI VINOD V NAIK | Senior Clerk |
| 6 | MS DIPTI KHANNA | Senior Clerk |
| 7 | MRS SHARWARI N. SHELAR | Junior Clerk |
| 8 | SHRI RAJESH B. BHOSLE | Junior Clerk |
| 9 | MRS SARIKA PATIL | Junior Clerk |
| 10 | MRS RUTUJA SALVI | Library Clerk |
| 11 | MR VISHAL BUDE | Library Clerk |
| 12 | MS ARUNA KHURANGALE | Junior Clerk |
| 13 | MR AKSHAY SALVI | Junior Clerk |
| 14 | MRS JAGRUTI MEWADA | Library Clerk |
| 15 | MR AJAY GOND | Library Clerk |
| 16 | MS. ASHA SANTOSH PATIL | Junior Clerk |
| 17 | MS GRISHMA TUSCANO | Junior Clerk |
| 18 | MR RITESH JADHAV | Junior Clerk |
| 19 | MR PRATHMESH PARAB | Library Clerk |
| 20 | MRS SUSHMITA S DALVI (Contract Basis) | Junior Clerk |
| 21 | MR SUSHANT SAWANT | Junior Clerk - Unaided |
| 22 | MS RIYA VILAS GHATGE | Junior Assistant - Unaided |
| 23 | MRS. DIPEEKA JADYAR | Junior Assistant - Unaided |
| 24 | MRS. DIPTI KSHIRSAGAR (Contract Basis) | Junior Clerk |
| 25 | MRS. GAYATRI RAORANE (Contract Basis) | Junior Clerk |
| 26 | MR. ASHISH DESAI (Contract Basis) | Junior Clerk |
| 27 | MS. AKSHATA GHOSALKAR (Contract Basis) | Junior Clerk |
| 28 | MS. SAMPADA PEDNEKAR (Contract Basis) | Junior Clerk |
| 29 | MRS. SAKSHI CHALKE (Contract Basis) | Junior Clerk |

Administrative and Support Staff 2020-21

| SR. NO. | NAME | Designation |
|---------|---------------------------------|-------------------|
| 30 | SHRI M G PAGARE | Library Attendant |
| 31 | SHRI N K PAWANARKAR | Library Attendant |
| 32 | SMT ALKA K GAVANE | Library Attendant |
| 33 | SHRI D K SOLANKI | Library Attendant |
| 34 | SHRI RAVINDRA B SINGH | Library Attendant |
| 35 | SHRI SANJAY Y GURAV | Library Attendant |
| 36 | SHRI RAJKUMAR SINGH | Library Attendant |
| 37 | SHRI SURESH S NAGARE | Library Attendant |
| 38 | SHRI UMED WAGHELA | Library Attendant |
| 39 | SHRI PRAKASH YEDAGE | Library Attendant |
| 40 | SMT. PRITI PATIL | Library Attendant |
| 41 | SMT RADHIKA V SHUKLA | Peon |
| 42 | SMT JAYWANTI S CHALKE | Peon |
| 43 | SHRI HARISH C SOLANKI | Peon |
| 44 | SHRI BABU WAGHELA | Peon |
| 45 | SHRI DEEPAK BARIA | Peon |
| 46 | SHRI KADAM PRAVIN | Peon |
| 47 | SHRI VIJAY SAPTE | Peon |
| 48 | SHRI DESAI SHARIF | Peon |
| 49 | SHRI RAKESH B. PATIL | Peon |
| 50 | SHRI VAIBHAV R. CHORGHE | Peon |
| 51 | SHRI PRASHANT P. KANADE | Peon |
| 52 | SHRI DASHRATH V. JAITAPKAR | Peon |
| 53 | SHRI GANESH P. SHETYE | Peon |
| 54 | SHRI SANDEEP S. SAWANT | Peon |
| 55 | SHRI NIKHIL MALI | Peon |
| 56 | SHRI SUBODH Y. CHAVAN | Peon |
| 57 | SHRI MANOJ WAGHELA (Unaided) | Peon |
| 58 | SHRI DINESH SHUKLA (Concratual) | Peon |

PROGRAMMES AFTER Xth

HSC REGULAR

Admission

ADMISSION TO F. Y. J. C.

The college enjoys the status of Gujarati Linguistic Minority Institution on. Hence 50 percentage of seats are reserved for Gujarati Linguistic Minority students. Categories for admission are as follows:

1. Open Merit (Online, as directed by govt. of Maharashtra)
2. Gujarati Linguistic Minority
3. Smt. G.P.P. High School, SVKM'S International School and CNM School Students (In-house)
4. Divyang/Disabled
5. Project Affected / Earthquake Affected
6. a) Wards of transferred employee of state government / central government / private sector
b) Wife / Wards of Servicemen / Ex-Servicemen / Freedom fighters
c) Winners or participant student players at international level and medal winners at national level
7. Orphan Children (Within General Category)

List of documents to be submitted by students who have passed their SSC / Equivalent examination from other than Maharashtra Board at the time of confirmation of admission for HSC (Regular)

- ▶ Duly filled two copies of college admission form (Final Copy) filled through college website www.nmcollege.in
- ▶ Original Mark sheet of standard X Board examination and two photocopies (Self attested)
- ▶ Original School Leaving certificate and two photocopies (Self attested).
- ▶ Proof of local address for correspondence.
- ▶ Two recent unused copies of coloured identity card size photographs. (3.5cms x 3.5cms)
- ▶ Attested true copy of relevant document supporting the category applied to (eg. Sports, PC / LD etc.)
- ▶ Photocopy of <http://fyjc.org.in/mumbai>
- ▶ application form (Part 1 and Part 2 forms).
- ▶ Photocopy of Aadhar card.
- ▶ Receipt of online payment.
- ▶ Fees payable through Demand Draft / Pay Order (Payable at Mumbai) in favour of "N.M. COLLEGE OF COMMERCE AND ECONOMICS JUNIOR ESCROW"

ADDITIONAL DOCUMENTS REQUIRED FOR:

Category – B: Gujarati Linguistic Minority

- **Student should be domicile of State of Maharashtra.**
 - In addition to the above requirements, the students claiming admission under Gujarati Linguistic Minority quota will have to submit:
 1. Undertaking for Gujarati linguistic minority (Provided along with the admission form).
 2. An attested copy of the following documents:
 - Certificate of Gujarati Minority issued and signed by the Head of the Registered Community on its letter head (Government recognised) confirming the claim (for student) of being Gujarati.
- OR
- Vasti Patrak
- OR
- Mark Sheet / School Leaving Certificate of any one parent having studied in Gujarati Medium (Additional document).

If the student is not a GUJARATI by birth but the mother of the applicant is a Gujarati, the marriage certificate of Mother indicating her maiden name must be produced for verification along with the following documents of Mother as a proof of being Gujarati

- Certificate of Gujarati Minority issued and signed by the Head of the Registered Community on its letterhead (Government recognised) confirming the claim (for Mother) of being Gujarati.
- OR
- Mother's Vasti Patrak
- OR
- Mark Sheet / School Leaving Certificate of Mother if she has studied in Gujarati Medium (Additional Document).

Fees payable through Demand Draft / Pay Order (Payable at Mumbai) in favour of "N.M. COLLEGE OF COMMERCE AND ECONOMICS JUNIOR ESCROW"

Admission is Confirmed on Payment of Fees.

- 1) **Divyang/Disabled:** Certificate issued by the Civil Surgeon or the Dean of any Government hospital, showing at least 40% disability. Students with learning disability must produce a certificate issued by the competent authority.

- 2) **Project/Earthquake Affected:** Certificate issued by Collector/District Rehabilitation officer stating that project affected or earthquake affected or dependent need to be attached /to avail reservation under this category.
- 3) **Wards of the Employees of State Government / Central Government / Private Sector coming on transfer in the corporation online admission area:** Original Certificate showing transfer of the employee from outside to the online admission area to online admission area on or after 1st October 2019. Further, the ward must have passed Std.X or equivalent examination from a school outside of the online admission area.
- 4) **Wife or Wards of Service man and Ex-Service man:**
 - i) For Serviceman: Service Certificate.
 - ii) For Ex-Serviceman: Discharge Certificate or Certificate issued by District Sainik Board.
- 5) **Wards of Freedom Fighters:** Applicants who are dependent on the freedom fighters and are so nominated by the freedom fighters, must submit a certificate issued by the District Collector to the effect.
- 6) **International and national player students:** While admitting the player students against this reservation, the preference will be given to
 - i) Medal winner player students in international level competition first then
 - ii) Participant player student in international level competition and then
 - iii) Medal winner player student at the National level competition.

For Std. XI admission, under above reservation, the certificates of concerned competition (being winner or participation) should be authenticated by District Sports Officer or Regional director of sports.

- 7) **Orphan children:** Those applicants claiming the reservation of being orphan children should obtain a authentication certificate issued by the Divisional Deputy Commissioner of woman and child development. (GR Dated 2-4-2018)

ELIGIBILITY CERTIFICATE

(MVM / Eligibility Certificate / 2904, Dtd.10.05.2004)

Documents to be submitted along with the eligibility form for the students from other than Maharashtra State Board.

1. Duly completed eligibility application form in all respects. (Eligibility form will be provided by the college).
2. Three attested copies of the statement of marks of the standard 10th examination.
3. Three attested copies of school leaving / transfer certificate.

4. One recent passport size photograph.
5. Three attested copies of passing certificate of standard 10th.
6. Migration certificate in original.
7. Appendix 'A' (for foreign students) shown on eligibility form page no.3.
8. Franking deed of undertaking from the bank

OR

the typed matter of deed of undertaking [shown on the eligibility certificate form (page no.4)] on the stamp paper of Rs. 100/- without court fees stamp of Rs. 20/-

9. Online challan is not required for deed of undertaking.
10. Fees for other than foreign students (Rs.100/- for eligibility form + Rs.300/- for eligibility fees).
11. Fees for foreign students (Rs.500/- for eligibility form + Rs.500/- for eligibility fees).

NOTE:

1. Photo copies should have original signature and not rubber stamp signature.
2. The student should have three identical ID size copies of recent photograph for Identity card.
3. Fees have to be paid on the day of admission by D.D. in favour of **Narsee Monjee College of Commerce and Economics Junior Escrow**

Students are advised in their own interest, that be for submitting certificates, marksheets etc., in original, to the College office, they should retain true copies of the documents with themselves. The Original School Leaving Certificate or Transfer Certificate will be kept by the college permanently and under no circumstances will it be given back to the students. Hence, students should keep sufficient number of photo copies of School Leaving or Transfer Certificates with them.

Admission for the F.Y.J.C. classes (Open merit) will be through the ONLINE ADMISSION process implemented by the Government of Maharashtra. However, admissions under the Minority (Gujarati Linguistic Minority) and In-house quota will be undertaken by the college. Students who have passed the SSC / Equivalent examinations conducted by the concerned board / authority (in February / March 2016) in one attempt from Smt. Gokhalibai School/ CNM School / SVKM International School will be treated as In-house Students. Detailed procedure for Gujarati Linguistic Minority admission will be displayed on the College notice board as well as on college website as and when instructions are received from the Government.

The Curriculum

| First Year (F.Y.J.C) | Second Year (S.Y.J.C) |
|--|--|
| Compulsory Subjects: | Compulsory Subjects: |
| English | English |
| Economics | Economics |
| Second language: Gujarati / Hindi / Marathi / French / Information Technology (Offered on the basis of merit) | Second language: Gujarati / Hindi / Marathi / French / Information Technology (Offered on the basis of merit) |
| Environment Education | Environment Education |
| Book-Keeping and Accountancy | Book-Keeping and Accountancy |
| Organisation of Commerce and Management | Organisation of Commerce and Management |
| Mathematics & Statistics Paper I & Paper II | Mathematics & Statistics Paper I & Paper II |
| Health & Physical Education | Health & Physical Education |

Attendance Norms

According to the norms prescribed by Regulation 88 (1) (a) of the Maharashtra Secondary and Higher Secondary Education Boards Regulations, 1977, reference No.III TO V the student failing to have 75% attendance consequently becomes ineligible to appear for the Final examination conducted by the college for STD XI and HSC Board Exam for STD XII.

Scheme of Examination

| F.Y.J.C. (Subject to change) | S.Y.J.C. (Subject to change) |
|---|---|
| There will be two tests of 25 marks each in the middle of each term. First term end examination will be of 50 marks and second term end examination will be of 80 marks. | There will be one term end examination of 50 marks at the end of first term and one preliminary examination in the month of January. |
| Organisation of Commerce And Management, Economics and Book Keeping & Accountancy will have 20 marks Application Based Test (Internal Assessment). This will be conducted at end of the second term. | Preliminary Examination will be of 80 marks in every subject: <ul style="list-style-type: none"> • Languages: 80 marks written test • 20 marks orals • IT: 80 marks written test • 20 marks Practical • Maths / Stats: 80 marks written test (40 marks each for Paper I and Paper II) and 20 marks practical. • Organisation of Commerce And Management, Economics and Book Keeping & Accountancy will have 80 marks written test |
| Maths / Statistics will have 20 marks practical in second term end examination. English / Hindi / French / Marathi / Gujarati will have orals of 20 Marks at the end of the second term. | Organisation of Commerce And Management, Economics and Book Keeping & Accountancy will have 20 marks Application Based Test (Internal Assessment). This will be conducted in the month of December / January. |
| IT (Information Technology) will have 20 marks practical in second term end examination. | Languages will have 20 marks board orals and IT will have 20 marks board Practical. |
| Health and Physical Education will have an exam of 50 marks, both the exams will be conducted in the second term. <ul style="list-style-type: none"> • Written exam: 25 marks • practical: 25 marks • Environmental Education will have an exam of 50 marks, • Seminar 20 marks • Project 30 marks (Marks obtained out of 50, will be converted into grades and shown in marksheet) <ul style="list-style-type: none"> • The average score of the students shall be out of 200 / 2 • Student will pass F.Y.J.C. exams if He /she scores a minimum average score of 70 marks in each subject, out of 200. | Health and Physical Education will have an exam of 50 marks, both the exams will be conducted in the second term. <ul style="list-style-type: none"> • Written exam: 25marks • practical: 25marks • Environmental Education will have in first term, • Journal assignments 20 marks • Project 30 marks • Out of 50 • 30 marks by Internal • 20 marks by External (Marks obtained out of 50, will be converted into grades and shown in marksheet) The students will appear for HSC Board examination conducted in the month of February- March every year. |

Fee Structure

Statement showing the Fees payable by the student per annum during the academic year 2020-2021
(for First and Second Term) for FYJC and SYJC Classes

| Fees to be paid by Demand Draft / PayOrder infavour of "Narsee Monjee College of Commerce and Economics Junior" | | | | |
|--|------------|------------|-------------------|-------------------|
| Fees for Regular Students | | | | |
| Particulars | F Y J C | S Y J C | F Y J C (with IT) | S Y J C (with IT) |
| TuitionFees | 240 | 264 | 240 | 264 |
| Admission Fees | 20 | 0 | 20 | 0 |
| TermFees | 40 | 44 | 40 | 44 |
| ID CardFees | 25 | 25 | 25 | 25 |
| ExamFees | 10 | 0 | 10 | 0 |
| Library Deposit | 0 | 0 | 0 | 0 |
| HSCBoardexamfees | 0 | 445 | 0 | 645 |
| I T Subject | | | 7500 | 7500 |
| Total | 335 | 778 | 7835 | 8478 |
| Girls Students eligible for free education | | | | |
| Particulars | F Y J C | S Y J C | F Y J C (with IT) | S Y J C (with IT) |
| TuitionFees | 0 | 0 | 0 | 0 |
| Admission Fees | 0 | 0 | 0 | 0 |
| TermFees | 0 | 0 | 0 | 0 |
| ID CardFees | 25 | 25 | 25 | 25 |
| ExamFees | 10 | 0 | 10 | 0 |
| Library Deposit | 0 | 0 | 0 | 0 |
| HSCBoardexamfees | 0 | 445 | 0 | 645 |
| I T Subject | 0 | 0 | 7500 | 7500 |
| Total | 35 | 470 | 7535 | 8170 |

For the FYJC Classes IT fees of Rs.7500/- is collected separately after the subject all ocation is done i.e. in the month of Aug / Sept.

Cancellation and Refund of Fees

Mode of Refund of Fees

If a student, informs the institute before the commencement of the academic year, that he / she wants to withdraw the admission and that he / she cannot continue his / her education in the institute for any reason, the institute shall refund to him / her in full the tuition fee, term fee, laboratory fee (if any) and library deposits, if any, actually recovered.

The admission fee may however, be retained by the institute.

Explanation:

- A. As far as the F.Y.J.C. Classes are concerned, the academic year should be deemed to have commenced from the eighth working day (i.e. excluding Sundays and if the said day of declaration of results is working day immediately following Public Holidays) from the day of declaration of the S.S.C. result.
- B. If a student desires to withdraw admission and applies for refund of fees after the commencement of the academic year (Vide explanation under (A) above), the institute concerned should retain the admission fee, term fee and laboratory fee (if any) in full. The Library and Laboratory deposit should, however, be refunded. So far as the tuition fee is concerned, the institute should retain the tuition fee only for the month(s) beginning from the month in which the academic year has commenced and ending with the month in which the student had applied for withdrawal and refund of fees. The tuition fee for the remaining months of the term should be refunded. For example, if a student applies for refund of fees in the month of July after the commencement of academic year in that month itself, the institute should retain the proportionate amount of tuition fee for one month only, namely the month of July. On the other hand, if a student applies for refund of fees in the month of August, after the commencement of academic year in month of July, the institute should retain the proportionate amount of tuition fee for two months only, namely the months of July and August. If student applies for refund of fees in the month of August after commencement of the academic year in the month of June, the institute should retain the proportionate amount of tuition fee for three months only, namely the month of June, July and August.

By order and in the name of the Governor of Maharashtra

PROGRAMMES AFTER XIITH

Under Graduate Programmes

About B.Com

College offers traditional BCom programme as per guidelines prescribed by University of Mumbai. Bachelor of Commerce (B.Com.) is a Three year Degree Program comprising Two Semesters every year i.e. overall B.Com. is a Six Semester Degree Program.

Bachelor of Commerce (B.Com) is a traditional programme in India that has gained instant popularity in the recent times, if pursued from a renowned college. Graduation in commerce opens up myriad career opportunities, both, in public and private sectors.

About Self Finance Programmes

Keeping in view the demand of the industry and the market and ensuring that the students graduating from the college are trained according to the requirement of the industry and equipped with the required skill sets, NM introduced the Self Finance Programmes. Initially it offered Bachelor of Management Studies (BMS) and later added a series of programs in growing sectors like finance, financial markets & information technology. It introduced the Bachelor of Commerce (Accounting & Finance) (BAF), Bachelor of Commerce (Financial Markets) (BFM) and Bachelor of Science (Information Technology) B.Sc.(I.T.). The Curriculum, course Content and the methodology used by the teachers to deliver the content not only ensures that the students excel in his / her chosen field but also acquires the necessary skill sets. Unlike the other traditional programmes where the student strength in a class is 120, in Self Finance Programmes it is restricted to 60 students per division. All the Self Finance Programmes provide comprehensive training to these students by way of interactive mode of delivery of the course content, real time projects, presentations, industrial visits, and lectures by experts from the industry.

It also involves practical orientation of the theory studied, summer placements, training in soft skill and other placements. Summer training programmes and placements are features unique to these Self Finance Programmes.

This year as we head into autonomy, we have introduced a B.Com (Hon.) programme along with the other contemporary programs. The progressive nature of the program promises a Commerce aspirant a plateau to be fully equipped with the professional competency that the financial and economic world desires. The specialized skills sets once acquired will propel their careers as professional accountants. The curriculum is meticulously designed considering the ever changing demands of global Finance and Accounting. The three year BCom (Hon.) programme is a blend of subjects specialized in the area of Accounting, Finance and Taxation thus developing competency in a learner to pursue higher level programmes such as CA, ICWA, CFA, CMA, ACS, MBA or other Master programmes in Accounts and Finance. Further, the learners will be entitled to 148 credits (as compared to 132 in normal B.Com. syllabus under Autonomy and 120 credits in University run B.Com. syllabus)

If you wish to be a part of this growing competitive global market possessing the required knowledge and the necessary skill sets and wish to excel in life and reach the pinnacle of glory with an allround personality, these are the programmes for you and the place to be is at SVKM's Narsee Monjee College of Commerce & Economics.

Admission Information

Bachelor of Commerce and

Bachelor of Commerce (Honours):

The entire admission procedure is according to the guidelines issued to the colleges by the University of Mumbai. According to the Hon'ble High Court verdict, preference is given to in-house students (on the basis of merit) up to the sanctioned capacity of the F.Y.B.Com Class. After admitting all in-house students, if there is any vacancy, it is filled according to the University guidelines.

First Year B.Com

A candidate for being eligible for admission to the three year Programme leading to the Bachelor of Commerce should have passed the his/her secondary examination from different divisional boards of the Maharashtra State Secondary and Higher Secondary Education.

OR

Must have passed the Higher Secondary School Certificate (Std. XII) leading with vocational subjects / State of Secondary and Higher Secondary Education.

OR

Must have passed an Examination of another University or Board recognized as equivalent to Higher Secondary School Certificate (Std.XII) Examination.

Bachelor of Management Studies :

A candidate for being eligible for admission to the BMS Degree Programme shall have passed HSC Examination of the Maharashtra State Board of Higher Secondary Education or its equivalent examination or Diploma course in any Engineering Branches with two years or three years after SSC conducted by the Board of Technical Examination or its equivalent examination. "No college shall conduct any entrance test in any form and the admissions are purely based on merit duly following the reservation policy as per the norms of Government of Maharashtra". While drawing the merit list, weightage has to be given to students from

Arts, Commerce and Science Stream at 12th Standard level.

The stream wise weightage to be given is as under:

Streams Commerce / Arts / Science / Diploma in Engineering and other

Percentage 45% / 25% / 25% / 5%

The application are to be accepted and processed by the colleges stream wise separately and the merit list is to be displayed stream wise taking into account the reservation policy prescribed by the Government of Maharashtra. The merit list also is to be prepared and displayed stream wise. In case if no application is received from any stream the vacant seats are to be distributed equally between the remaining two streams only. After the first merit list is displayed, if any seat allotted to one stream remains vacant, the same shall be distributed equally between the remaining two streams. In case of vacancy in one stream is of single/ odd number of seats, the single seat is to be allotted to the Commerce stream. In case if no applications are available from the two streams, then all the vacant seats must be transferred to the third stream. Step (d) to be repeated for the subsequent merit lists till all the forms are exhausted or the final merit is displayed, whichever is earlier.

Bachelor of Commerce (Accounting & Finance)

(a) A candidate for being eligible for admission to the Bachelor of Commerce (Accounting & Finance) Degree Programme shall have passed XIIth Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination and secured not less than 45% marks in aggregate at first attempt (40% in case of reserved category).

(b) Every candidate admitted to the degree course in the constituent / affiliated college / recognized institution, conducting the Programme, shall have to register himself / herself with the University.

Bachelor of Commerce (Financial Markets)

(a) A candidate for being eligible for admission to the Bachelor of Commerce (Financial Markets) Degree Programme shall have passed XIIth Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination and secured not less than 45% marks in aggregate at first attempt (40% in case of reserved category).

(b) Every candidate admitted to the degree programme in the constituent / affiliated college / recognized institution, conducting the programme, shall have to register himself/herself with the University.

Bachelor of Science (Information Technology)

(B.Sc. (IT))

A candidate for being eligible for admission to the Degree programme Bachelor of Science (Information Technology) Degree Programme shall have passed XIIth Standard. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination with Mathematics and Statistics as one of the subject and should have secured not less than 45% marks in aggregate and 40% marks in aggregate in case of reserved category.

Enrolment

A student passing the H.S.C. examination of the Maharashtra State Board of Secondary and Higher Secondary Education, and eligible for admission to the First year B.Com. Class shall apply to the Registrar of University of Mumbai for a Certificate of Enrolment. Application forms for enrolment together with statement of HSC marks and copies thereof are to be submitted along with the fees to the University of Mumbai through the college.

Procedure for securing admission for students who have passed their HSC / Equivalent Examination from other than Maharashtra Board:

- Students will have to apply for "Provisional Statement of Eligibility". The prescribed form is available in the college office. Students are required to fill the form, attach the attested photocopy of the mark sheet and make the necessary payment in the college office. The certificate will be issued to the student as and when the certificate is received from the university.
- The applicant is required to attach the certificate of "Provisional Statement of Eligibility" to the application form along with the other documents as specified during the admission process and submit the same to the college as per the schedule specified.

No application form will be accepted without the: 'Provisional Statement of Eligibility: or the receipt of its application to the college / university.

We have implemented autonomy from the academic year 2020-21. The curriculum for all the programmes for the First Year BCOM/BMS/BAF/BFM/BSC[IT] at Degree college has been revised and upgraded. The Second year and Third Year curriculum shall be revised and upgraded progressively in academic year 2021-22 and 2022-23 respectively.

All the subjects mentioned hereunder are revised subjects for First year and as per the existing subjects of University of Mumbai for the Second & Third Year.

Bachelor of Commerce

| F.Y BCOM (To be implemented from the academic year 2020-2021) | | | |
|---|---|-------------|---|
| Semester I | | Semester II | |
| Sr. No. | Course / Module Name | Sr. No. | Course /Module Name |
| 1 | Financial Accounting I | 1 | Financial Accounting II |
| 2 | Business And Entrepreneurship | 2 | Principles of Management |
| 3 | Microeconomics I | 3 | Microeconomics II |
| 4 | Fundamentals of Business Communication | 4 | Corporate Communication |
| 5 | Environmental Systems and Issues | 5 | Environment Management |
| 6 | Ethics and Social Responsibility | 6 | Self – Development and Managerial Skills |
| 7 | Mathematical and Statistical Techniques I | 7 | Mathematical and Statistical Techniques II |
| | | | |
| | | | |
| | | | |
| Semester III | | Semester IV | |
| Sr. No. | -Course / Module Name | Sr. No. | Course / Module Name |
| 1 | Accountancy and Financial Management III | 1 | Accountancy and Financial Management IV |
| 2 | Financial Accounting and Auditing – Introduction to Management Accounting | 2 | Financial Accounting and Auditing – Auditing |
| OR | | OR | |
| 2 | Business Management – Marketing Management I | 2 | Business Management – Marketing Management II |
| 3 | Commerce III – Management: Functions and Challenges | 3 | Commerce IV – Management: Production and Finance. |
| 4 | Business Economics III – Macroeconomics | 4 | Business Economics IV – Foundations of Public Finance |
| 5 | Computer Programming I | 5 | Computer Programming II |
| OR | | OR | |
| 5 | Advertising I | 5 | Advertising II |
| 6 | Foundation Course – Contemporary Issues III | 6 | Foundation Course – Contemporary Issues IV |
| 7 | Business Law I | 7 | Business Law II |
| | | | |
| | | | |

| Semester V | | Semester VI | |
|------------|---|-------------|--|
| Sr. No. | Module Name | Sr. No. | Module Name |
| 1 | Financial Accounting and Auditing VII – Financial Accounting | 1 | Financial Accounting and Auditing IX – Financial Accounting |
| 2 | Financial Accounting and Auditing VIII – Cost Accounting | 2 | Financial Accounting and Auditing X – Cost Accounting |
| OR | | OR | |
| 1 | Business Management Paper I – Management and Organisation Development | 1 | Business Management Paper III – Management and Organisation Development. |
| 2 | Business Management Paper II – Financial Management. | 2 | Business Management Paper IV – Financial Management. |
| 3 | Commerce V – Marketing | 3 | Commerce VI – Human Resource Management |
| 4 | Business Economics V – Macroeconomic Aspects of Indian Economy | 4 | Business Economics VI – International Economics |
| 5 | Direct and Indirect Taxation Paper I | 5 | Direct and Indirect Taxation Paper II |
| 6 | Elements of Operational Research Paper I | 6 | Elements of Operational Research Paper II |
| 7 | Export Marketing Paper I | 7 | Export Marketing Paper II |
| 8 | Computer Systems and Applications Paper I | 8 | Computer Systems and Applications Paper II |
| 9 | Psychology of Human Behaviour at Work Paper I | 9 | Psychology of Human Behaviour at Work Paper II |

Bachelor of Management Studies

| FYBMS -- Semester I | | FYBMS -- Semester II | |
|---------------------|---|----------------------|---|
| Sr. No | Module Name | Sr. No | Module Name |
| 1 | Introduction to Financial Accounts | 1 | Principles of Marketing |
| 2 | Business Law | 2 | Industrial Law |
| 3 | Business Statistics | 3 | Business Mathematics |
| 4 | Business Communication | 4 | Basics of Financial Services |
| | 2B.Skill Enhancement Courses (SEC) | | 2B.Skill Enhancement Courses (SEC) |
| 5 | Environmental Management | 5 | Information Technology in Business Management |
| 6 | Micro Economics | 6 | Macro Economics |
| 7 | Workplace Psychology and Organisational Behaviour | 7 | Principles of Management |



| SYBMS -- Semester III | | | | SYBMS -- Semester IV | | | |
|-----------------------|--|--|--|----------------------|--|--|--|
| Sr. No | Module Name | | | Sr. No | Module Name | | |
| | 1A.Finance Elective Courses: | | | | 1A.Finance Elective Courses: | | |
| 1 | Basics of Financial Services | | | 1 | Auditing | | |
| 2 | Corporate Finance | | | 2 | Financial Institutions & Markets | | |
| | 1B.Marketing Elective Courses: | | | | 1B.Marketing Elective Courses: | | |
| 3 | Advertising | | | 3 | Intergated Marketing Communication | | |
| 4 | Consumer Behaviour | | | 4 | Rural Marketing | | |
| | 2.Ability Enhancement Courses (AEC): | | | | 2.Ability Enhancement Courses (AEC): | | |
| 5 | IT in Business Management I | | | 5 | IT in Business Management II | | |
| | 3.Core Courses (CC): | | | | 3.Core Courses (CC): | | |
| 6 | Accounting for Managerial Decisions | | | 6 | Business Economics II | | |
| 7 | Business Planning and Entrepreneurship | | | 7 | Business Research Methods | | |
| 8 | Foundation Course III - Environmental Management | | | 8 | Foundation Course IV - Ethics & Governance | | |
| 9 | Strategic Management | | | 9 | Production & Total Quality Management | | |
| | | | | | | | |
| TYBMS -- Semester V | | | | TYBMS -- Semester VI | | | |
| Sr. No | Module Name | | | Sr. No | Module Name | | |
| | 1A.Finance Elective Courses: | | | | 1A.Finance Elective Courses: | | |
| 1 | Investment Analysis and Portfolio Management | | | 1 | International Finance | | |
| 2 | Commodity and Derivatives Market | | | 2 | Innovative Financial Services | | |
| 3 | Wealth Management | | | 3 | Project Management | | |
| 4 | Direct Tax | | | 4 | Indirect Tax | | |
| | 1B.Marketing Elective Courses: | | | | 1B.Marketing Elective Courses: | | |
| 5 | E-Commerce & Digital Marketing | | | 5 | Brand Management | | |
| 6 | Services Marketing | | | 6 | Retail Management | | |
| 7 | Sales & Distribution Management | | | 7 | International Marketing | | |
| 8 | Customer Relationship Management | | | 8 | Media Planning & Management | | |
| | 2.Core Courses (CC): | | | | 2.Core Courses (CC): | | |
| 9 | Logistics & Supply Chain Management | | | 9 | Operations Research | | |
| 10 | Corporate Communication and Public Relations | | | 10 | Project Work | | |

Bachelor of Commerce (Accounting & Finance)

| Semester I | Semester II |
|--|--|
| 1. Financial Accounting I 2. Cost Accounting I 3. Financial Management I 4. Business Communication I 5. Foundation Course I 6. New Venture Planning 7. Business Mathematics and Statistics | 1. Financial Accounting II 2. Financial Markets and Services 3. Financial Management II 4. Business Communication II 5. Foundation Course II 6. Business law I 7. Business Economics I |
| Semester III | Semester IV |
| 1. Financial Accounting-III 2. Cost Accounting-II 3. Taxation-II 4. Foundation Course in Commerce - III 5. Business Law-II 6. Business Economics-II 7. Information Technology in Accountancy-I | 1. Financial Accounting-IV 2. Management Accounting 3. Taxation-III 4. Foundation Course in Management -IV 5. Business Law-III 6. Research Methodology in Accounting & Finance 7. Information Technology in Accountancy - II |
| Semester V | Semester VI |
| 1. Financial Accounting-V 2. Financial Accounting - VI 3. Financial Management-II 4. Taxation-IV 5. International Finance 6. Cost Accounting-III | 1. Financial Accounting-VII 2. Cost Accounting-IV 3. Financial Management-III 4. Taxation-V 5. Security Analysis & Portfolio Management 6. Project Work-II |

Bachelor of Commerce (Financial Markets)

| Semester I | Semester II |
|--|---|
| Financial Accounting I Foundation of Finance Business Mathematics Communication Skills Business Ethics and Corporate Governance Business Environment Micro Economics | Financial Accounting II Principles of Management Business Statistics Corporate Communication Computer Skills I Principle and Practices of Banking and Insurance Macro Economics |
| Semester III | Semester IV |
| Debt Market I Equity Market II Commodities Market Business Law FC – Money Market Management Accounting Computer Skills I | Debt Market II Equity Market II Commodities Derivatives Business Law II FC – Foreign Exchange Market Corporate Finance Business Economics II |

| Semester V | Semester VI |
|--|--|
| Marketing in Financial Services Technical Analysis Corporate Accounting Direct Tax Financial Derivatives Business Ethics & Corporate Governance | Venture Capital & Private Equity Mutual Fund Management Organizational Behaviour Indirect Tax – GST Risk Management Project I |

Bachelor of Science (Information Technology)

| Semester I | Semester II |
|---|--|
| Structured Programming using C | Object Oriented Programming |
| Basics of Computer Hardware & Operating Systems | Microprocessor Design & Programming |
| Web Programming | Notion of Operating System |
| Discrete Mathematics | Statistical Methods for Data Science |
| Communication Skills | Digital Marketing |
| Semester III | Semester IV |
| Python Programming Data Structure Computer Networks Database Management System Applied Mathematics | Core Java Introduction to Embedded Systems Computer Oriented Statistical Techniques Software Engineering Computer Graphics and Animation |
| Semester V | Semester VI |
| Software Project Management Internet of Things Advanced Web Programming Artificial Intelligence Enterprise Java | Software Quality Assurance Security in Computing Business Intelligence Principles of GIS Project |

Bachelor of Commerce (Honours)

The college has introduced a B.Com (Hon.) program from the current academic year. The salient features of this program are:

Batch size of 60 students per division only

- Includes inter CA syllabus
- Curriculum specially designed for students pursuing CA, CMA, CFA
- Learn from the best faculty

- Regular current affairs sessions
- Guest lectures by Industry experts, Academicians on pertinent topics
- Rigorous industry updated curriculum that bridges the gap between theory and practice.
- Help learners remain focused and committed to career goals.

The details of the proposed course and credit structure for this program are as under:

| Semester I | | Semester II | |
|--------------|--|-------------|--|
| Sr. No | Module Name | Sr. No | Module Name |
| 1 | Accounting I | 1 | Accounting II |
| 2 | Cost & Management Accounting I | 2 | Cost & Management Accounting II |
| 3 | Income Tax Law I | 3 | Income Tax Law II |
| 4 | Mathematical and Statistical Techniques I | 4 | Mathematical and Statistical Techniques II |
| 5 | Microeconomics | 5 | Macroeconomics |
| 6 | Business Law I | 6 | Business Law II |
| 7 | Business Communication | 7 | Environmental Studies |
| | | | |
| Semester III | | Semester IV | |
| Sr. No | Module Name | Sr. No | Module Name |
| 1 | Advanced Accounting-I | 1 | Advanced Accounting-II |
| 2 | Auditing & Assurance-I | 2 | Auditing & Assurance-II |
| 3 | Indirect Tax | 3 | Financial Management-II |
| 4 | Financial Management-I | 4 | Computer Applications |
| 5 | Advanced Macro Economics | 5 | Financial Services & Production Management |
| 6 | Strategic Management | 6 | Foundations of Public Finance |
| 7 | Corporate Law | 7 | Marketing Management |
| | | | |
| Semester V | | Semester VI | |
| Sr. No | Module Name | Sr. No | Module Name |
| 1 | Corporate Financial Reporting -I | 1 | Corporate Financial Reporting -II |
| 2 | Investment Analysis and Portfolio Management | 2 | Derivative Analysis and Valuation |
| 3 | Indian Economy Issues & Prospects | 3 | International Trade and Foreign Exchange |
| 4 | Wealth Management | 4 | Project Work |
| 5 | Internship | 5 | Organisation Behaviour and Human Resource Management |
| 6 | Ethics and Governance | 6 | Entrepreneurship Management |

SCHEME OF EXAMINATIONS, PASSING STANDARDS & PROGRESSION RULES (CREDIT BASED EVALUATION NORMS) FOR UNDERGRADUATE PROGRAMMES

FACULTY OF COMMERCE

The performance of the learner will be evaluated in two components. The first component will be an Internal Assessment with a weightage of 25% of total marks per course. The second component will be a Semester End Examination with a weightage of 75% of the total marks per course. The allocation of marks for the Internal Assessment and Semester End Examinations is as shown below:

a) Internal Assessment – 25% of the total marks per course

| Particulars | Percentage |
|--|------------|
| Class test / Assignment / Project / Practical (Computer System & Application, etc.) / Quiz etc. (any two components - to be conducted at different instants of time) | 25 |

b) Semester End Examinations – 75% of the total marks per course

- i) Duration – These examinations shall be of a duration of two and a half hours.
- ii) Theory question paper pattern shall be decided by the respective Board of Studies.

c) Passing Standards

To pass a course the learner should obtain a minimum of 40% marks in aggregate out of the total marks allotted for each course where the course consists of Internal Assessment and Semester End Examination. The learner should also obtain minimum of 40% marks (i.e. 10 out of 25, if the maximum marks allocated to Internal Assessment is 25) out of the total marks allotted to the Internal Assessment and minimum 40% marks out of the total marks allotted to the Semester End Examination (i.e. 30 out of 75, if the maximum marks allocated to the Semester End Examination is 75) separately, to pass the course and a minimum of Grade D, wherever applicable, to pass a particular semester.

A learner should obtain a minimum of 40% marks out of the total marks allotted to a course, in case that course consists of only Internal Assessment Component or Semester End Exam component.

Courses with a Practical Component

| Sr. No. | Particulars | Percentage |
|---------|-------------------------------------|------------|
| 1 | Semester End Practical Examinations | 20 |
| 2 | Journal / Viva | 05 |

Courses with Projects:

A semester end evaluation of 100%, as a presentation along with a dissertation, followed by viva-voce examined by a panel of examiners. (There should be one Internal and one External Examiner for each practical examination. The average marks awarded by both the examiners will be considered as the final marks).

FACULTY OF SCIENCE (FOR B.Sc. IT)

The performance of the learner will be evaluated as follows. The first component will be an Internal Assessment Theory 25 marks, second component be internal practical 50 marks. The third component will be a Semester End Examination with 75 marks of the total marks per course. The allocation of marks for the two Internal Assessment and Semester End Examinations is as shown below :

a) Internal Component (Theory) – 25 Marks of the total marks per course

| Particulars | Marks |
|--|-------|
| Class test / Assignment / Project (any two components to be conducted at different instants of time) | 25 |

b) Internal Component (Practical Breakup)

| Particulars | Marks |
|---|-------|
| Machine Test | 30 |
| Mini Project / Case study / Field Visit (Report to be submitted and certified prior to Practical examination | 20 |

c) Semester End Examination-75% of the total marks per course

- Duration – These examinations shall be of a duration of two and a half hours.
- Theory question paper pattern shall be decided by the respective Board of Studies.

(Two Examiners should conduct the practical examination in each course. **For T.Y.B. Sc. One of the examiners will be external and other examiner can be internal faculty who has requisite number of years of teaching experience. At any given point of time no examination should be conducted by only single external or only internal examiner**) The average of marks awarded by both the examiners should be considered as final marks).

d) Passing Standards

To pass a course the learner should obtain a minimum of 40% marks in aggregate out of the total marks allotted for each course where the course consists of Internal Assessment Theory, Internal Assessment Practical and Semester End Examinations. The learner should also obtain minimum of 40% marks (i.e. 10 out of 25 if the maximum marks allocated to Internal Assessment Theory is 25) out of the total marks allotted to the Internal Assessment. The learner should also obtain minimum of 40% marks (i.e. 20 out of 50 if the maximum marks allocated to Internal Assessment Practical is 50) out of the total marks allotted to the Internal Assessment Practical and minimum 40% marks out of the total marks allotted to the Semester End Examination (i.e. 30 out of 75 if the maximum marks allocated to the Semester End examination is 75) separately, to pass the course and a minimum of Grade D, wherever applicable, to pass a particular semester.

A learner should obtain a minimum of 40% marks out of the total marks allotted to a course in case that course consists of only Internal Assessment Component or only Semester End Exam component.

Performance Grading:

A 10-point grading system will be followed for declaration of results for both Under Graduate and Post Graduate programmes. It involves calculations for a Grade Point Average (GPA) and the final Cumulative Grade Point Average (CGPA).

| Grade Points and Letter Grades | | | |
|--------------------------------|-------------|--------------|---------------|
| Percentage of Marks Obtained | Grade Point | Letter Grade | Performance |
| 90.00 and above | 10 | O | Outstanding |
| 80-89.99 | 9 | A+ | Excellent |
| 70-79.99 | 8 | A | Very Good |
| 60-69.99 | 7 | B+ | Good |
| 55- 59.99 | 6 | B | Above Average |
| 50-54.99 | 5 | C+ | Average |
| 45-49.99 | 4 | C | Satisfactory |
| 40-44.99 | 3 | D | Pass |
| Less than 40 | 0 | F | Fail |
| Absent | -- | F | Fail |

PROGRESSION RULES

- 1 A learner who has passed in all the courses (as per the rules of the Passing Standards) of Semester I and Semester II examinations of the first year of the programme will be promoted to the second year of the programme concerned. A learner who has passed in all the courses of Semester III and Semester IV examinations of the second year of the programme will be promoted to the programme concerned, of the third academic year. The result of Semester VI shall be kept in abeyance until the learner passes each of the previous five semesters.
- 2 A learner who fails to pass in one or more courses in Semester I examination will be “allowed to keep terms” (ATKT) and will be permitted to attend lectures and appear for the semester-end exams of Semester II. This means that the learners will be allowed to keep terms for both the semesters during the first year of the programme, irrespective of the number of failures in any number of courses of the first and second semesters of that respective year of the programme. This criterion will apply to the subsequent years also.
- 3 Such failed learners will be allowed to appear at **Semester-end re-examination in all the ‘failed courses’** which will be conducted after declaration of the results of each semester end examination of that academic year. This re-examination will be held only once in an academic year and will be held immediately after declaration of the results of the semester concerned.
- 4 The learner is required to pay the prescribed fees for re-examinations before the commencement of the respective examination. Online applications for re-examinations (ATKT) along with the payment of prescribed fee before the designated date is a pre-condition for appearance at a re-examination. A learner will not be allowed to appear for the re-examination in case s/he fails to submit the re-examination form online within the s time frame stipulated by the college, through the student portal.
- 5 A learner who has failed to pass in not more than three courses in the respective year of the programme i.e. two semesters taken together, after the said re-examination (as mentioned in point no. 3 above) will also be permitted to apply for admission to the next year of the programme. Such learners will be required to

appear for the re-examination of the courses in which they have failed to pass. They will appear for the re-examination conducted for the regular learners of the subsequent batch. A learner, who has failed to pass in more than 03 courses in the respective year of the programme i.e. both the semesters taken together, after the said re-examination (as mentioned in point no. 3 above), will not be allowed to continue to the next year of the programme. Such learners will be required to appear for the re-examination of the courses in which they have failed to pass. They will appear for the re-examination conducted for the regular learners of the subsequent batch. Such a learner will also have an option to take re-admission in the same year, which he/she failed to pass, of the programme.

- 6 The same criteria regarding re-examination as mentioned above shall be applied to Semester III and Semester IV of the second year of the programme and for Semester V and Semester VI of the third year of the programme.
- 7 With regard to promotion to the third year of the programme, a learner must have passed in all the courses of the first year of the programme.

VALIDITY OF PROGRAMMES

The learners should fulfil the requirements of the respective programmes as per the validity period given in the table below, including academic break. **No readmission/ re-examination attempts will be granted after validity period is over.** In case the validity period expires, the learner will have to seek admission, on merit basis, from the first year of the Programme.

| Duration of the Programme (in years) | Maximum duration permissible for completion of the Programme (in years) |
|---|--|
| 3 | 6 |

Admission Cut off for 2019-20

B.Com

| Category | Cut Off |
|--|---------|
| In-House | All |
| Open | 88.40 |
| Gujarati | 85.54 |
| Others (Sports / Cultural / Ex-Servicemen) | 83.00 |
| Physically Handicapped | 77.39 |

BMS

| Category | Cut Off |
|--|---------|
| Open Commerce | 95.40 |
| Open Science | 90.60 |
| Open Arts | 88.40 |
| Open Diploma (Engg., IB etc) | 91.50 |
| Gujarati | 90.67 |
| Others (Sports / Cultural / Ex-Servicemen) | 94.60 |
| Physically Handicapped | 87.20 |

BAF

| Category | Cut Off |
|--|---------|
| Open | 94.17 |
| Gujarati | 91.39 |
| Others (Sports / Cultural / Ex-Servicemen) | 87.20 |
| Physically Handicapped | 82.70 |

BFM

| Category | Cut Off |
|--|---------|
| Open | 93.00 |
| Gujarati | 89.23 |
| Others (Sports / Cultural / Ex-Servicemen) | 92.80 |
| Physically Handicapped | 82.00 |

BSc.IT (Based on Marks of Mathematics)

| Category | Cut Off |
|--|----------|
| Open | 51 / 100 |
| Gujarati | 49 / 100 |
| Others (Sports / Cultural / Ex-Servicemen) | 83 / 100 |
| Physically Handicapped | 68 / 100 |

**FEE CHART FOR THE ACADEMIC YEAR 2020 – 2021
(DEGREE COLLEGE)**

| PARTICULARS | B.Com | | |
|---|-------------|-------------|-------------|
| | FIRST YEAR | SECOND YEAR | THIRD YEAR |
| Tuition Fee | 800 | 800 | 800 |
| Library Fee | 200 | 200 | 200 |
| Gymkhana Fee | 400 | 400 | 400 |
| Other Fees / Extra Curricular Activities | 250 | 250 | 250 |
| Admission Processing Fee | 200 | 200 | 200 |
| Magazine Fee | 100 | 100 | 100 |
| ID & Library Cards | 50 | 50 | 50 |
| Group Insurance Fees *** | 50 | 50 | 50 |
| Students Welfare Fund | 50 | 50 | 50 |
| Utility Fee | 250 | 250 | 250 |
| Development Fees | 500 | 500 | 500 |
| Enrolment Fee | 220 | | |
| Examination Fee | 3000 | 3000 | 3000 |
| Convocation Fee | | | 250 |
| E – Suvidha | 50 | 50 | 50 |
| Univ. Sports & Cult. Fee | 30 | 30 | 30 |
| Vice-Chancellors' Fund | 20 | 20 | 20 |
| 'E' Charges | 20 | 20 | 20 |
| Project Fees | 0 | 0 | 0 |
| Univ. Disaster Relief Fund | 10 | 10 | 10 |
| Alumni Fee | 25 | 25 | 25 |
| N.S.S. | 10 | 10 | 10 |
| Knowledge Resource Centre | 1365 | 1185 | 1235 |
| Refundable Deposits : | | | |
| (i) Laboratory Deposit | 0 | | |
| (ii) Library Deposit | 250 | | |
| (iii) Caution Money | 150 | | |
| (iv) Security Deposit | | | |
| Fees for students from Maharashtra Board | 8000 | 7200 | 7500 |
| Eligibility Fees | 320 | 0 | 0 |
| Document Verification | 400 | 0 | 0 |
| Fees for students Other Than Maharashtra Board | 8720 | 7200 | 7500 |

FEE CHART FOR THE ACADEMIC YEAR 2020 – 2021 (DEGREE COLLEGE)

| PARTICULARS | FIRST YEAR | | | | |
|---|-----------------|-----------------|--------------------------|---------------|-----------------|
| | B.M.S. (Rs.) | B.F.M. (Rs.) | B.Sc. (I.T.) (Rs.) | B.A.F (Rs) | B.Com (Hons) |
| Tuition Fee | 20000 | 20000 | 27000 | 23000 | 80000 |
| Laboratory Fee | 1000 | 1000 | 1000 | 1000 | 1000 |
| Computer Practicals | 1000 | 1000 | 1000 | 1000 | 1000 |
| Library Fee | 300 | 600 | 600 | 600 | 300 |
| Gymkhana Fee | 400 | 400 | 400 | 400 | 400 |
| Other Fees / Extra Curricular Activities | 250 | 250 | 250 | 250 | 250 |
| Admission Processing Fee | 200 | 200 | 200 | 200 | 200 |
| Magazine Fee | 100 | 100 | 100 | 100 | 100 |
| ID & Library Cards | 50 | 50 | 50 | 50 | 50 |
| Group Insurance Fees*** | 50 | 50 | 50 | 50 | 50 |
| Students Welfare Fund | 50 | 50 | 50 | 50 | 50 |
| Utility Fee | 250 | 250 | 250 | 250 | 250 |
| Development Fees | 500 | 500 | 500 | 500 | 500 |
| Enrolment Fee | 220 | 220 | 220 | 220 | 220 |
| Examination Fee | 5865 | 5565 | 6565 | 5565 | 3000 |
| Convocation Fee | | | | | |
| E – Suvidha | 50 | 50 | 50 | 50 | 50 |
| Univ. Sports & Cult. Fee | 30 | 30 | 30 | 30 | 30 |
| Vice-Chancellors' Fund | 20 | 20 | 20 | 20 | 20 |
| 'E' Charges | 20 | 20 | 20 | 20 | 20 |
| Project Fees | 0 | 0 | 0 | 0 | 1665 |
| Univ. Disaster Relief Fund | 10 | 10 | 10 | 10 | 10 |
| Alumni Fee | 25 | 25 | 25 | 25 | 25 |
| N.S.S. | 10 | 10 | 10 | 10 | 10 |
| Knowledge Resource Centre | 800 | 800 | 800 | 800 | 5000 |
| Refundable Deposits : | | | | | |
| (i) Laboratory Deposit | 400 | 400 | 400 | 400 | 400 |
| (ii) Library Deposit | 250 | 250 | 250 | 250 | 250 |
| (iii) Caution Money | 150 | 150 | 150 | 150 | 150 |
| Fees for students from Maharashtra Board | 32000 | 32000 | 40000 | 35000 | 95000 |
| Eligibility Fees | 320 | 320 | 320 | 320 | 320 |
| Document Verification | 400 | 400 | 400 | 400 | 400 |
| Fees for students Other Than Maharashtra Board | 32720 | 32720 | 40720 | 35720 | 95720 |

Fees to be paid for BMS Programme by Demand Draft in favour of N M College of Com & Eco BMS Escrow A/c

Fees to be paid for BAF/BFM/BSc IT by Demand Draft in favour of N M College of Com & Eco Unaided Course Escrow A/c

*** Rs.50/- on Rs.2,00,000/- Policy

Fees mentioned in the chart are subject to revision from time to time by the University of Mumbai

**FEE CHART FOR THE ACADEMIC YEAR 2020 – 2021
(DEGREE COLLEGE)**

| PARTICULARS | SECOND YEAR | | | |
|---|-----------------|-----------------|--------------------------|---------------|
| | B.M.S. (Rs.) | B.F.M. (Rs.) | B.Sc. (I.T.) (Rs.) | B.A.F (Rs) |
| Tuition Fee | 15000 | 24000 | 26000 | 17000 |
| Laboratory Fee | 1000 | 1000 | 1000 | 1000 |
| Computer Practicals | 1000 | 1000 | 1000 | 1000 |
| Library Fee | 300 | 600 | 600 | 600 |
| Gymkhana Fee | 400 | 400 | 400 | 400 |
| Other Fees / Extra Curricular Activities | 250 | 250 | 250 | 250 |
| Admission Processing Fee | 200 | 200 | 200 | 200 |
| Magazine Fee | 100 | 100 | 100 | 100 |
| ID & Library Cards | 50 | 50 | 50 | 50 |
| Group Insurance Fees*** | 50 | 50 | 50 | 50 |
| Students Welfare Fund | 50 | 50 | 50 | 50 |
| Utility Fee | 250 | 250 | 250 | 250 |
| Development Fees | 500 | 500 | 500 | 500 |
| Enrolment Fee | | | | |
| Examination Fee | 4885 | 5585 | 6585 | 4585 |
| Convocation Fee | | | | |
| E – Suvidha | 50 | 50 | 50 | 50 |
| Univ. Sports & Cult. Fee | 30 | 30 | 30 | 30 |
| Vice-Chancellors' Fund | 20 | 20 | 20 | 20 |
| 'E' Charges | 20 | 20 | 20 | 20 |
| Project Fees | 0 | 0 | 0 | 0 |
| Univ. Disaster Relief Fund | 10 | 10 | 10 | 10 |
| Alumni Fee | 25 | 25 | 25 | 25 |
| N.S.S. | 10 | 10 | 10 | 10 |
| Knowledge Resource Centre | 800 | 800 | 800 | 800 |
| Refundable Deposits : | | | | |
| (i) Laboratory Deposit | 0 | 0 | 0 | 0 |
| (ii) Library Deposit | 0 | 0 | 0 | 0 |
| (iii) Caution Money | 0 | 0 | 0 | 0 |
| Fees for students from Maharashtra Board | 25000 | 35000 | 38000 | 27000 |
| Eligibility Fees | 0 | 0 | 0 | 0 |
| Document Verification | 0 | 0 | 0 | 0 |
| Fees for students Other Than Maharashtra Board | 25000 | 35000 | 38000 | 27000 |

Fees to be paid for BMS Programme by Demand Draft in favour of N M College of Com & Eco BMS Escrow A/c

Fees to be paid for BAF/BFM/BSc IT by Demand Draft in favour of N M College of Com & Eco Unaided Course Escrow A/c

*** Rs.50/- on Rs.2,00,000/- Policy

Fees mentioned in the chart are subject to revision from time to time by the University of Mumbai



FEE CHART FOR THE ACADEMIC YEAR 2020 – 2021 (DEGREE COLLEGE)

| PARTICULARS | THIRD YEAR | | | |
|---|-----------------|-----------------|--------------------------|---------------|
| | B.M.S. (Rs.) | B.F.M. (Rs.) | B.Sc. (I.T.) (Rs.) | B.A.F (Rs) |
| Tuition Fee | 16000 | 23000 | 27000 | 18000 |
| Laboratory Fee | 1000 | 1000 | 1000 | 1000 |
| Computer Practicals | 1000 | 1000 | 1000 | 1000 |
| Library Fee | 300 | 600 | 600 | 600 |
| Gymkhana Fee | 400 | 400 | 400 | 400 |
| Other Fees / Extra Curricular Activities | 250 | 250 | 250 | 250 |
| Admission Processing Fee | 200 | 200 | 200 | 200 |
| Magazine Fee | 100 | 100 | 100 | 100 |
| ID & Library Cards | 50 | 50 | 50 | 50 |
| Group Insurance Fees*** | 50 | 50 | 50 | 50 |
| Students Welfare Fund | 50 | 50 | 50 | 50 |
| Utility Fee | 250 | 250 | 250 | 250 |
| Development Fees | 500 | 500 | 500 | 500 |
| Enrolment Fee | | | | |
| Examination Fee | 4635 | 5335 | 6335 | 4990 |
| Convocation Fee | 250 | 250 | 250 | 250 |
| E – Suvidha | 50 | 50 | 50 | 50 |
| Univ. Sports & Cult. Fee | 30 | 30 | 30 | 30 |
| Vice-Chancellors' Fund | 20 | 20 | 20 | 20 |
| 'E' Charges | 20 | 20 | 20 | 20 |
| Project Fees | 1000 | 1000 | 1000 | 1000 |
| Univ. Disaster Relief Fund | 10 | 10 | 10 | 10 |
| Alumni Fee | 25 | 25 | 25 | 25 |
| N.S.S. | 10 | 10 | 10 | 10 |
| Knowledge Resource Centre | 800 | 800 | 800 | 1145 |
| Refundable Deposits : | | | | |
| (i) Laboratory Deposit | 0 | 0 | 0 | 0 |
| (ii) Library Deposit | 0 | 0 | 0 | 0 |
| (iii) Caution Money | 0 | 0 | 0 | 0 |
| Fees for students from Maharashtra Board | 27000 | 35000 | 40000 | 30000 |
| Eligibility Fees | 0 | 0 | 0 | 0 |
| Document Verification | 0 | 0 | 0 | 0 |
| Fees for students Other Than Maharashtra Board | 27000 | 35000 | 40000 | 30000 |

Fees to be paid for BMS Programme by Demand Draft in favour of N M College of Com & Eco BMS Escrow A/c

Fees to be paid for BAF/BFM/BSc IT by Demand Draft in favour of N M College of Com & Eco Unaided Course Escrow A/c

*** Rs.50/- on Rs.2,00,000/- Policy

Fees mentioned in the chart are subject to revision from time to time by the University of Mumbai

Refund of Fees

Refund of fees can be claimed as per Mumbai University's Circular No. UG / 412 of 2008

0.2859: Refund of Tuition, Development and all other fees after cancellation of admissions: The candidates who have taken admission in undergraduate programmes in Govt. colleges, in Govt. aided and unaided programmes conducted by affiliated colleges, and recognized Institutions may request for refund of fees after applying in writing for cancellation of their admission to the programme. The refund of fees as applicable shall be made on or before the 30th day after the date of cancellation and there after. The percentage of fees for the programme shall be refunded to the candidate after deducting charges as follows:

Table-1: Fees Deduction on cancellation of admission

| | (i) | (ii) | (iii) | (iv) | (v) | (vi) |
|-----------|----------------|------------------|------------------|------------------|------------------|-------------------|
| | Prior to | Up to 20 days | From 21st day | From 51st day | From | Beyond |
| | Commencement | After | up to 50 days | up to 80 days | From 81 days | 110 Days |
| | of academic | commencement | After | after the | to 110 days | |
| | term and | of the academic | Commencement | commencement | | |
| | instruction of | term of the | of the academic | of academic | | |
| | the Programme | Programme | term of the | term of the | | |
| | | | Programme | Programme | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Deduction | Rs. 500/- | 20% of the total | 30% of the total | 50% of the total | 60% of the total | 100% of the total |
| | Lump Sum | amount of less. | amount of fees. | amount of fees. | amount of fees. | amount of fees. |

NOTE:

The total amount considered for the refund of fees from the commencement of academic term of the programmes including the following:

- ii) The fee charged towards group insurance and all fee components to be paid as University share (including Vice-Chancellor fund, University fee for sports and cultural activities, E-charge, disaster management fund, exam. Fee and Enrollment fee) are non-refundable if payment is made by the college prior to the date of cancellation.
- iii) Fee collected for identity card and Library card, admission form and prospectus, enrollment and any other programme specific fee are not refundable after the commencement of the academic term.
- iv) All refundable deposits (Laboratory, Caution Money and Library etc.) shall be fully returned at the time of cancellation. Provided that wherever admissions are made through centralized admission process for professional and / or for any other programmes by other competent Authorities, the Refund Rules are applicable if specified by such authorities (as per the rules of relevant agencies) for the 1st year admission. In case of admission to subsequent years of the programme, 0.2859 is applicable for cancellation of admission. Provided further that this refund rule is concurrent with the rules and guidelines of other professional statutory bodies appointed for admission for relevant programmes. Further that 0.2859-A & 0.2859-B have been repealed and the amended 0.2859 relating to the refund of Tuition Fees, Development and all other fees after cancellation of admission for the Under Graduate Programmes has been brought into force with effect from the academic year 2008-2009.

Refund of College Deposit

Application for the refund of college deposit must be made within one year of the applicant ceasing to be a student of the College, failing which the deposit amount will be forfeited.

ATTENDANCE NORMS/ GUIDELINES

1. Attendance Committee

- a) There shall be an Attendance Committee comprising a Convener, co-Convener and at least three Faculty members representing Commerce and unaided programmes for maintaining records and implementing rules for attendance;
- b) Before the Semester end-examination, the Attendance Committee shall display on the College Notice Board as well as on the Learner portal a list of learners who have failed to fulfill the attendance requirement and are thus not eligible for appearing for the Semester end-examination. The College will also communicate through post/ email to the Learner whose term is not granted.

2. Attendance Record

The Attendance Committee shall display the attendance for the previous month on the College Notice Boards as well as on the Learner portal in the first week of every month. If the Learner has any issue or finds any discrepancy in his/ her attendance, he/ she should immediately inform the concerned Faculty by submitting a written Application within three days of the display of the Attendance Record of the preceding month;

3. Leave of Absence

- a) For any leave of absence prior intimation through an Application in the prescribed format should be submitted by the Learner with the College Office. In situations of emergency, intimation must be given by email within six days from the commencement date of the Leave of Absence. Any absence without written information will be treated as unauthorized and will be reflected thus in the records. The Learner should submit Medical Certificate or any other documents in support of his/ her Leave Application within six working days of his/ her resuming College;
- b) The Attendance Committee after taking into consideration the Leave Application and supporting documents, if any, and after verifying the genuineness and gravity of the problem that justify the Learner to remain absent, which generally shall be limited to his/ her own sickness, sickness of his/ her parent, death of his/ her parent may recommend on a case to case basis to the Principal for condonation of the shortage in attendance of the Learner.

4. Attendance norms for Semester End-Examination and Eligibility for UG and PG programme

- a) Every Learner is expected to attend 100% lectures, practicals and tutorials conducted for every course in each Semester;
- b) Every bonafide Learner shall ordinarily be allowed to keep terms for the given Semester in a programme of his/ her enrolment, only if he or she fulfills at least 75% attendance as an average of total number of lectures, practicals and tutorials conducted for all the courses taken together in every Semester;
- c) It is mandatory for every Learner to have minimum 70% attendance for each course and 75% average attendance in all the courses taken together in the programme;
- d) An Undertaking shall be signed by the Learner and his/ her parent/ guardian that the Learner will attend lectures, practicals and tutorials regularly to meet the attendance criteria, failing which the Learner will not be eligible to appear at the respective Semester end-examination;
- e) Attendance for learners for the short and/or long excursions/ field visits/ study tours organized by the College and supervised by the teachers, as envisaged in the syllabus and attended by the learners shall be credited to his/ her attendance for the total number of lectures, practicals and tutorials which are delivered on the concerned day/s;
- f) Attendance of the learners who are officially represented in the College in sports, extra-curricular, co-curricular activities, competition, camp, workshop, convention, symposium, seminar or any such activity with prior permission of the Principal will be credited to his/ her attendance for the missed number of lectures/ practicals and/or tutorials, which are otherwise conducted on the respective days up to a maximum of 5% in every Semester in the respective courses in which he/ she has missed the lectures, practicals and tutorials. A Learner representing the College and participating in aforesaid activities should submit the Participating Certificate/ relevant document within six

working days of the completion of the said activities authenticated by concerned Authority;

- g) Warning letter shall be issued by the College to the defaulting Learner at least twice every Semester. On receipt of the warning letter, the defaulting Learner is expected to meet the Class Mentor along with his/ her parent/ guardian to understand the difficulty of the Learner for meeting the required attendance;
- h) A Learner who fails to fulfill the aforesaid attendance requirement shall not be eligible for appearing at the Semester End-Examination.

5. **Competent Authority**

The Principal shall be the Competent Authority to condone the deficiency of attendance of any Learner for an additional 5% per programme.

6. **Appeal to Principal**

- a) The Learner may file Appeal to the Principal along with all supporting documents within three days from the date of display of the Notice declaring him/ her not eligible to sit for Semester End-Examination on the ground of shortage of required attendance. The Principal shall give personal hearing to the aggrieved Learner;
- b) The Principal may also take into account the recommendation, if any, made by the Attendance Committee for condonation of shortage in attendance of the Learner.
- c) Decision/ order passed by the Principal on the Appeal shall be intimated to the Learner by email;
- d) After disposal of the Appeal, the Attendance Committee shall display on College Notice Board and Learner portal the final list of students who are not eligible to appear at the Semester End-Examination and the said final list shall be intimated to the Controller of Examinations of the College;
- e) The Principal may in fit, proper and genuine cases, recommend to the Management Committee for condonation of shortage of attendance requirement of the Learner;

7. **Management Committee**

The Governing Body of the College shall constitute the Management Committee comprising of at least three members. The Management Committee shall have power to condone the shortage of attendance requirement of the Learner on the ground of genuine medical emergencies or on any other reasonable grounds.

8. **Appeal to Management Committee**

- a) Any Learner aggrieved by the decision/ order passed by the Principal shall file Appeal before the Management Committee along with all supporting documents within three days from the date of the order. The Management Committee shall give personal hearing to the aggrieved Learner;
 - b) The Management Committee while disposing of the Appeal filed by the Learner may also take into consideration the recommendations, if any, made by the Principal for condonation of shortage of required attendance;
 - c) The Management Committee shall dispose of the Appeal at least three working days before the commencement of the respective Semester End-Examination;
 - d) Decision/ order passed by the Management Committee on the Appeal shall be intimated to the Learner by email;
 - e) The name of the student whose shortage of attendance requirement is condoned by the Managing Committee shall be informed to the Controller of Examinations of the College to enable the Learner to appear for the Semester End-Examination.
9. All learners who are not eligible to appear at the Semester End-Examination will be required to take re-admission in the respective Semester and programme of study, in the subsequent Academic year by paying the requisite fees on pro rata basis as per the prevailing rules of the College and complete all the requirements of the respective programme.

POST GRADUATE PROGRAMME AND OTHER CERTIFICATE COURSE

Post Graduate Programmes

Master of Commerce is an extension of the undergraduate programme in Commerce i.e. B.Com / BAF / BBI / BFM/ BMS and so on. M.Com Programmes offer the scope for gaining in depth knowledge regarding Accounting, Banking and Finance and Management field. The most common specializations are in Advanced Accountancy, Business Management and Banking & Finance. We at NM College are offering the M.Com. (Advanced Accountancy) from the academic year 2010-2011, M.Com (Business Management) and (Banking & Finance) Programme from the academic year 2013-2014. It is a two year Masters Programme comprising of two semesters in each year.

Admission Eligibility Criterion for M.Com. Part I: A learner for being eligible for admission to the Post Graduate Program i.e. Master of Commerce, shall have passed the examination for the degree of Bachelor of Commerce (three years/ Six Semester integrated programme) or the degree B. Com. (Old Programme) or the other Semester based Programs i.e. Bachelor of Commerce (Banking & Insurance) or Bachelor of Commerce (Accounting & Finance) or Bachelor of Commerce (Financial Markets) or Bachelor of Management Studies (B.M.S.) of this University, or an examination of any other University recognized as equivalent thereto or Bachelor of Mass Media Degree Examination at the M.Com. Degree levels, (Specifically for admission to M.Com. Business Management).

| M. Com (TwoYear) | |
|------------------|---|
| Part – I | B.Com/BMS/BBI/BAF/BFM Degree & (BMM only for Management specialization) |
| Part – II | <p>Passed in M.Com. Part I.</p> <p>OR</p> <p>M.Com Part I student can take admission to M.Com Part-II course irrespective of whether they have passed or failed in M.Com Part I examinations</p> |

Documents required for Admission to Part I:

- a. Passing Certificate of Std. 10th / Statement of Marks of Std 10th
- b. Passing Certificate of Std. 12th/ Statement of Marks of Std 12th
- c. Statement of Marks of Third Year - Semester 5 & 6 (along with the Gazette Copy)
- d. Registration Form of Mumbai University for M.Com – Part I <http://mumoa.digitaluniversity.ac/>(preferably updated version of Google Chrome)
- e. Online Admission Form for M.Com. Part I of N.M. College.
- f. Students seeking admission under Gujarati Linguistic Minority:
 - Vasti Patra.
 - Student has taken Gujarati as second language/studied in Gujarati medium.
 - Parents studied in Gujarati medium OR Gujarati as their First Language.
 - Attested copy of their Gujarati Linguistic Minority Certificate
- g. Students seeking admission under Transfer, Sports, Cultural, Defence & Freedom Fighters
 - Copy of Tamrapatra.
 - Govt. Transfer Order specifying date of transfer for Transfer.
 - Photocopies of the certificates indicating achievements in Sports \Cultural (DSO, National/ International registered and recognized organization).
 - Any other certificate, if required for Other Category.
- h. Students seeking admission under PH Category
 - Certificate required from Government institutions
 - Certificate from Zilla Sainik Welfare Association.
 - 3. Self addressed envelopes with Rs.5/- stamp pasted on the envelope.
 - Payment has to be made online. All admissions are made in the college according to the admission schedule sent by the university. Any seat that falls vacant due to cancellation is filled on merit basis in the next list

Curriculum

The programme consists of 16 papers, 8 in part I and 8 in part II.

(Special Programmes in Advanced Accounting, Business Management and Banking & Finance)

| Semester I | Semester II |
|---|---|
| <i>Common subjects for all three programmes</i> | |
| Strategic Management | Research Methodology for Business |
| Economics for Business Decisions | Macro Economics concepts and Applications |
| Cost and Management Accounting | Corporate Finance |
| Business Ethics and Corporate Social Responsibility | E-Commerce |
| Semester III | Semester IV |
| <i>Business Management</i> | |
| Entrepreneurial Management | Supply Chain Management and Logistics |
| Human Resource Management | Advertising & Sales Management |
| Organizational Behavior | Retail Management |
| Project Work I | Project Work II |
| <i>Banking & Finance</i> | |
| Commercial Bank Management | Investment Management |
| Financial Markets | International Finance |
| Treasury Management | Financial Services |
| Project Work I | Project Work II |
| <i>Advanced Accountancy</i> | |
| Advanced Financial accounting | Financial Management |
| Advanced Cost Accounting | Indirect Tax |
| Direct Tax | Corporate Financial Accounting |
| Project Work I | Project Work II |

SCHEME OF EXAMINATION (M.Com.)

Applicable to the students admitted to Part I and II of the M.com. Programme from the Academic year 2020-21. The performance of the learners will be evaluated in two Components. The first component will be Continuous Assessment with a weight age of 25% of total marks per course. The second component will be the Semester End Examination with a weight age of 75% of the total marks per course. The allocation of marks for the Internal Assessment and Semester End examination is as shown below:

a) Internal Assessment (theory course)

| Particulars | % |
|--|----|
| Class test / assignment / presentation / Project | 25 |

b) Semester end Examination -75% of the total marks per course

i) These examinations shall be of a duration of two and a half hours

Project:

Every learner shall choose one project-based course. The project-based course will be in the form of a dissertation based on a live project or a research assignment related to the specific discipline of the parent department. To pass in the project, the learner should obtain a minimum of 40% marks out of the maximum total marks allocated to the project.

Passing Standards

To pass a course, the learner should obtain a minimum of 40% marks in aggregate out of the total marks allotted for each course where the course consists of both Internal Assessment and Semester End Examination. The learner shall also obtain a minimum of 40% marks (i.e. 10 out of 25 if the maximum marks allocated for Internal Assessment is 25) out of the total marks allotted to the Internal Assessment, and minimum 40% marks out of the total marks allotted to the Semester End Examination (i.e. 30 out of 75 if the maximum marks allocated to Semester End Examination is 75) separately, to pass the course and a minimum of Grade D, wherever applicable, to pass a particular semester.

Responsibility of Assessment

The assessment of Internal and External Examinations as mentioned above for the Semester I to IV shall be processed by the College/Institution of their learners. Results shall be declared by the College after processing the marks obtained by the learner in the Internal Assessment and the marks awarded to the learners in Semester End Examination. The grade card shall be issued by the College after converting the marks into grades.

PROGRESSION RULES

A learner shall be allowed to keep term for Semester II irrespective of the number of failures in Semester I.

A learner shall be allowed to take admission and to keep terms and appear for Semester III examination, irrespective of number of heads of failure in the Semesters I and II.

A learner after attending Semester III is allowed to continue to Semester IV.

A learner shall be allowed to keep terms and also allowed to appear for the examinations of Semester IV, irrespective of the number of heads of failure in semester I, II and III. However, the result of the Semester IV shall be kept in abeyance until the learner passes Semester I, Semester II, and Semester III.

A learner will have to earn a minimum of 96 credits to pass the M.Com. Degree.

VALIDITY OF PROGRAMMES

The learners should fulfil the requirements of the respective programmes as per the validity period given in the table below, including academic break. No readmission/ re-examination attempts will be granted after validity period is over. In case the validity period expires, the learner will have to seek admission, on merit basis, from the first year of the Programme.

| Duration of the Programme (in years) | Maximum duration permissible for completion of the Programme (in years) |
|---|--|
| 2 | 4 |

Performance Grading:

A 10-point grading system will be followed for declaration of results for both Under Graduate and Post Graduate programmes. It involves calculations for a Grade Point Average (GPA) and the final Cumulative Grade Point Average (CGPA).

| Marks | GradePoints | Grade | Performance |
|-----------------|-------------|-------|---------------|
| 90.00 and above | 10 | O | Outstanding |
| 80-89.99 | 9 | A+ | Excellent |
| 70-79.99 | 8 | A | Very Good |
| 60-69.99 | 7 | B+ | Good |
| 55 – 59.99 | 6 | B | Above Average |
| 50-54.99 | 5 | C+ | Average |
| 45-49.99 | 4 | C | Pass |
| 40-44.99 | 3 | D | Fail |
| Absent | -- | F | Fail |

FEE CHART FOR THE ACADEMIC YEAR 2020 – 2021 (POST GRADUATE PROGRAMMES)

| PARTICULARS | PART - I | | | PART - II | | |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | M.Com. (AA) Rs. | M.Com. (BF) Rs. | M.Com. (BM) Rs. | M.Com. (AA) Rs. | M.Com. (BF) Rs. | M.Com. (BM) Rs. |
| Tuition Fee | 15000 | 15000 | 15000 | 15000 | 15000 | 13000 |
| Registration Fee | 800 | 800 | 800 | 0 | 0 | 0 |
| Registration Form Fee | 25 | 25 | 25 | 0 | 0 | 0 |
| Computer Practical Fees | 3000 | 3000 | 3000 | 2940 | 2940 | 1940 |
| Library Fee | 1000 | 1000 | 1000 | 1000 | 1000 | 1000 |
| Gymkhana Fee | 400 | 400 | 400 | 400 | 400 | 400 |
| Other Fees / Extra Curricular Activities | 250 | 250 | 250 | 250 | 250 | 250 |
| Admission Processing Fees | 200 | 200 | 200 | 200 | 200 | 200 |
| Magazine Fee | 100 | 100 | 100 | 100 | 100 | 100 |
| Identity Card | 50 | 50 | 50 | 50 | 50 | 50 |
| Group Insurance | 50 | 50 | 50 | 50 | 50 | 50 |
| Students Welfare Fund | 50 | 50 | 50 | 50 | 50 | 50 |
| Utility Fee | 250 | 250 | 250 | 250 | 250 | 250 |
| Development Fee | 500 | 500 | 500 | 500 | 500 | 500 |
| Convocation Fee | 0 | 0 | 0 | 250 | 250 | 250 |
| University Examination Fee | 8000 | 8000 | 8000 | 8000 | 8000 | 6000 |
| E-Suvidha | 50 | 50 | 50 | 50 | 50 | 50 |
| University Sports & Cultural Fee | 30 | 30 | 30 | 30 | 30 | 30 |
| Vice – Chancellors' Fund | 20 | 20 | 20 | 20 | 20 | 20 |
| E-Charges | 20 | 20 | 20 | 20 | 20 | 20 |
| Disaster Relief Fund | 10 | 10 | 10 | 10 | 10 | 10 |
| N.S.S. | 10 | 10 | 10 | 10 | 10 | 10 |
| Ashwamegha Fees | 20 | 20 | 20 | 20 | 20 | 20 |
| Knowledge Resource Centre | 1765 | 1765 | 1765 | 800 | 800 | 800 |
| Refundable Deposit | | | | | | |
| (ii) Library Deposit | 250 | 250 | 250 | 0 | 0 | 0 |
| (iii) Caution Money | 150 | 150 | 150 | 0 | 0 | 0 |
| Total | 32000 | 32000 | 32000 | 30000 | 30000 | 25000 |

Fees to be paid for MCOM by Demand Draft in favour of N M College of Com & Eco Unaided Course Escrow A/c

*** Rs.50/- on Rs.2,00,000/- Policy

Fees mentioned in the chart are subject to revision from time to time by the University of Mumbai

Refund of fees

Students can cancel the admissions, and the documents will be returned immediately or latest within 48 working hours.

NOTE: The total amount considered for the refund of fees from the commencement of academic term of the programmes includes the following :

- a. The fee charged towards group insurance and all fee components to be paid as University share (including Vice-Chancellor fund, University fee for sports and cultural activities, E-charge, Disaster Management Fund, Exam Fee and Enrolment fee) are non-refundable if payment is made to the college prior to the date of cancellation.
- b. Fee collected for Identity card and Library card, admission form and prospectus, enrolment and any other programme specific fee are not refundable after the commencement of the academic term.
- c. All refundable deposits (Laboratory, Caution Money and Library etc.) shall be fully returned at the time of cancellation.

Given below are the ordinances regarding refund of fees for the M.Com. Class:

1. The registration fees once paid for the post graduate programme will not be refunded for any reason.
2. The tuition fees paid by the candidate for the programme in which he is registered as a post

graduate student will be refunded to him, if he leaves the said programme without attending any lectures, seminars or practical, subject to the deduction of 25% of the tuition fees therefrom as the administrative charges. An application by the candidate for such refund will only be entertained if it is received by the Registrar / Head of the University Department within fifteen days from the date of commencement of the lectures of the academic year for which the fees is paid.

3. The tuition fees paid by a candidate for the programme in which he is registered as a post graduate student will be refunded to him if he leaves the said programme and joins another programme of this university for which he has applied at the same time and the selection of the new programme of this University is made later, subject to the deduction of 25% therefrom as administrative charges. An application by the candidate for such refund will only be entertained if it is received by the Registrar / Head of the University Department within fifteen days from the date of commencement of the lectures of his paying the tuition fees for the new programme.

REFUND OF COLLEGE DEPOSIT: Application for the refund of College deposit must be made within one year of the applicant ceasing to be a student of the College, failing which the deposit amount will be forfeited.

Other Certified Courses & Oral Training Centres

a. SAP ERP Training Programme

- Courses offered in SAP - FI, SD, MM, HCM, ABAP
- Key Differentiators
 - Expert personalised profiling
 - Classroom / Online training
 - Extended career support services

b. Cost & Management Accountant (formerly known as Cost & Works Accountant)

SVKM's Narsee Monjee College of Commerce & Economics is one of the centres nominated by ICAI to impart training to the students intending to pursue their Career in Cost Accounting. NM College In association with ICAI provides classroom coaching to the students.

Brief: The course consists of three levels i.e. Foundation Course, Intermediate Course and Final Course

Timing: The lectures are conducted from 6pm to 9pm.

Fees: Foundation Course: Rs. 4,000
Intermediate Course: Rs. 20,000

Duration: Foundation Course: Approximately Six Months
Intermediate Course: Approximately Six Months

Write-up: On becoming a Cost and Management Accountant (CMA) an individual can become a Professional Practitioner practicing as a Cost Auditor or a Tax consultant, etc. A CMA may also be a Management Consultant providing Consultancy Services in the areas of Management Reporting, Budgeting, etc. An individual may also opt for Industry Employment and may hold good positions like Chief Financial Officer (CFO) of an organization, location head for Manufacturing Facilities, etc.

c. NSE Certified Capital Market Professional (NCCMP) Course

SVKM's Narsee Monjee College of Commerce & Economics in association with National Stock Exchange offers a 100 hours program, spanning over 3 – 4 months and covering theoretical and practical training in subjects related to capital markets.

Brief: The course consists of five subjects, namely Macro Economics, Financial Markets, Derivatives, Fundamental Analysis and Technical Analysis.

Timing: The lectures are conducted from 6.00 pm to 9.00 pm five days a week.

Fees: Rs. 20,060 (Inclusive of GST)

Duration: 100 hour course which spans approximately over 3 to 4 months

Write-up: The aim of the NCCMP Course is to develop skills & competency in securities markets. The securities markets continuously has need for well-skilled professionals. This course ensures that the students are taught about all the market segments and major tools through practical learning.

Co-Curricular & Extra Curricular Activities

Centres for Excellence

Centre for Cultural and Extracurricular Excellence:

Umang:

One of the pioneers in intercollegiate festivals in the city of Mumbai, is the NM's very own Umang. It is not just a cultural festival, but a huge platform for the youth to express themselves freely. It is visited by more than 50,000 people and more than 200 colleges and universities take part in Umang with students from all over Mumbai and outstation. There's an array of different events, ranging from gaming to creative writing, from management to performing arts. There are also some exciting workshops. While Umang is sponsored by big companies, there are separate sponsors for the workshops conducted, media partners, and cafeteria partners. Umang 2019, in its 20th year was a journey packed with mysticism, thrill and adventure.



The Cultural Society:

The one of its kind society of NM college, the Cultural Society organises various cultural events ranging from Intra to Inter collegiate events. The main attraction is the celebration of Students Week, where the students exhibit their unique talents by organising fun games to Mr. NM and Ms. NM. The year 2019-20 was a glorious year where students participated in many inter collegiate events in the Youth Festival of university of Mumbai and brought many laurels to the college.



College Annual Day 2019

Lensation Club:

Lensation Club conducts events for students and members to improve their photography skill and capture the moments using new photography techniques. The club initiates the photography skills of the students by also organising workshops and Photo walks.

**Photo walk****Hobby Centre:**

The Hobby Centre of NM College organizes various events and provides a precious platform to the students of the college to participate in various events and explore and nurture their hobbies.

**Mr Prajesh Trotsky conducting a workshop on graphology****Gymkhana:**

We provide an excellent infrastructure & best coaches for training in Sports. We encourage students to participate in various sports such as Chess, Badminton, Cricket, Football, Table tennis, Squash, Tennis, Cycling etc. at intercollegiate level, State level, National level and International Level. Every year our students have participated and won in several intercollegiate events, state and national level events.

**Prerna Vichare—Lawn Tennis****Avani Nagar-- Squash**

Centre for Excellence in Research and Publications:

Research Centre:

NM College has been recognized as a Research Centre in the subjects of Business Policy and Accountancy. Our principal, Dr. Parag Ajagaonkar and Dr. Vijayshree Anand are the recognized guides in the subject of Business Policy and Dr. Kedar Bhide, in the subject of Accountancy. Interviews for selection of Research candidates are conducted as per the norms of University of Mumbai and currently we have 3 of registered students pursuing their research.

Research Committee:

With an objective to inculcate research culture and a scientific temperament among the students and the faculties, the Research Committee of NM college, guided by the senior faculties with a Research acumen, conduct Workshops in various topics, ranging from academics to sports. While the faculties promote research culture by publishing Research Papers in various International, Scopus Indexed and UGC Care Journals, the students participate in teams annually, in the University sponsored Awishkar Convention, in order to present their Research findings and bring accolades to the college.



Awishkar Participants with Principal, Dr. Parag Ajagaonkar along with the Faculty Members.

Magazine Committee:

The Magazine Committee, with a team of dedicated students and staff, both Degree and Junior College, conscientiously work towards bringing out the annual College Magazine, Young Endeavour giving a glimpse of the creative experiences and concerted efforts of the faculty and students of the college community.

Newsletter:

With the objective of involving students in the process of educating themselves about the recent events & changes in the business Environment the Newsletter entitled Saturday Herald, comprising around 30 students and coordinators of the SFC section, is published every Saturday by the BMS department. The outcome of this interesting exercise is that the students become motivated to be well acquainted with recent developments in the corporate world.

Library Newsletter:

The library newsletter 'Library Xpress' is published online every month on the college website and offline on the library notice board. The newsletter is also circulated via emails through Google groups. The newsletter encloses articles from Librarian, other staff members, pictures of cover pages of new books arrived in library, detail information of the services provided to students, details about different databases, replies to students' suggestions, etc. The 'Vachan Prerna Diwas' events conducted by library committee and poems, art works, and articles written by students are attracting everyone. This is the sixth year of Library Express publication.

Envisage – Student's journal

Our College publishes an annual student's journal with ISSN number. The students who are interested in submitting their research articles are required to submit it in a particular format and are required to collect the first hand data through a questionnaire or interview for their research purpose.

Centre for Social Outreach:

The year 2019 was as usual laced with diverse programs as the NMITES zealously besides participating in various events throughout the year exhibiting their creativity and multifaceted talents thus bringing laurels to the college also indulged in very many Social Outreach Programs, thus bringing out the uniqueness of NM College.

(NSS)

National Social Service (NSS unit) of the college introduced in 1966, aims at involving students in the mainstream society, as part of their social responsibility. Few highlights of the year include teaching English and Mathematics to the students of Dixit Road BMC School, dealing with issues related to sex education, reduction in generation of waste. The Blood Donation Drive of NSS witnessed an approximate footfall of more than 1000 people and was a huge success. They also participated in the NSS Residential camp by adopting a village in Palghar District.



Medical camp



NSS students teaching in BMC School

Department of Life Long Learning and Extension (DLLE)

The Department of Life Long Learning and Extension is a statutory department of the University of the Mumbai, formed to promote and to have meaningful and sustained rapport between the university and the community. The motto of DLLE is "To reach the unreachable". In the academic year 2019-20, the students organised a career fair, street play, went for an industrial visit and organised guest lectures.



Street play



Industrial visit

Rotaract Club NM College (RCNM)

The Rotaract club of NM College organises a number of social and cultural activities, endeavouring to make a difference and bring about palpable change in society. These activities directly target the youth and ensure all round development, providing them a platform to hone their skills. In the academic year 2019-20, some unique events like Project Green, Handful of Grains, Eco-cyclists, Internship fair, Bazaar, were organised.



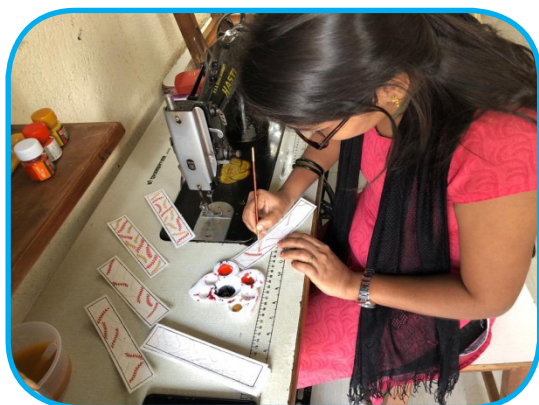
Handful of grains



Bazaar: An entrepreneurial event

Enactus:

Enactus is an international non-profit organization dedicated to inspiring students to improve the world through entrepreneurial action. It provides a platform for teams of outstanding university students to create community development projects in improving the livelihoods of groups they work for. It also helps the students to develop into more effective, value-driven leaders. In the academic year 2019-20, the team worked on Project Marigold. The students in collaboration with an NGO secured seedpapers and the skilled women at the NGO used it to produce Seedpaper products. These products were taken to market by Team Enactus NM and the funds raised through sales was a regular means of income to the women group.



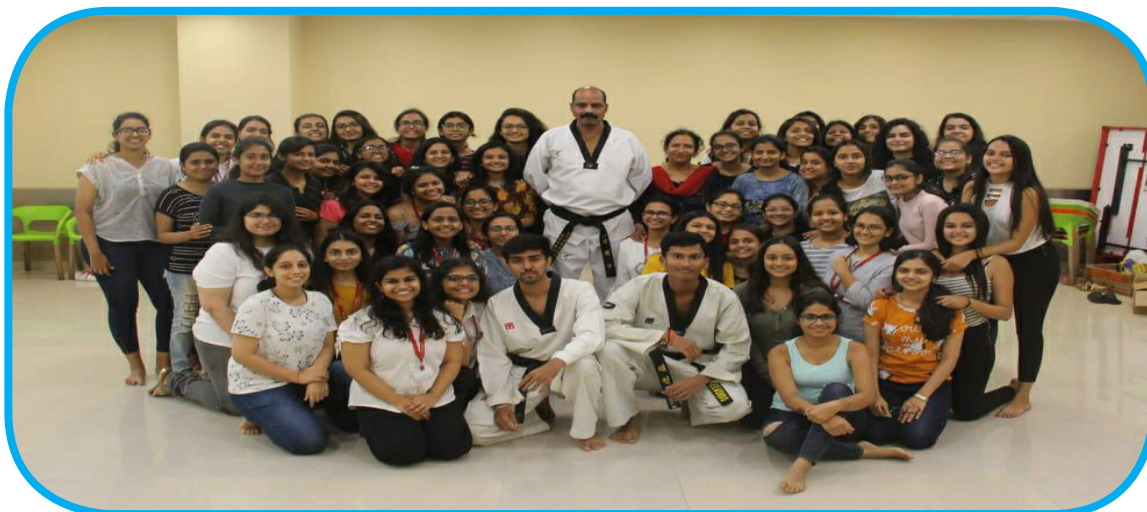
Seed paper book marks



E-waste drive

Women Development Cell:

Women's Development Cell of NM College along with student members conducts activities within college and at various places in society to make women aware of their rights. This year they organised Health seminars, and Self-defence workshops by experts in the respective fields.



Centre for Excellence in Co - curricular Activities:

Intent:

Intent is the entrepreneurship development cell of the college, where events like Business plan Competitions are conducted to orient the students about the development of entrepreneurship skills in the students and gradually develop the student as a young entrepreneur. The alumni give their helping hand by providing guidance in cash and kind to the budding entrepreneurs. It provides a platform to fulfill entrepreneurship dreams of our students with teachers' support and alumni mentorship. The aim of INTENT is to cultivate entrepreneurial contemplations among the students and instill necessary skills to encourage creative thinking, innovations and enable them to learn about venture creation process. This cell works as academic-industry intervention.

The **Mantra** of INTENT is '**Inspiring Change, Inspiring Innovation and Inspiring Leadership**'.

The year 2019- 20 witnessed events like Entre Accountex-2025, Business plan competition, a week long inter collegiate workshop on Ignite 2.0 "Start with a dream, leave with a Business".



Mr. Asit Oberoi speaking animatedly about entrepreneurship - "Stop dreaming, start doing" becoming the motto.

Insight:

Insight is a launch pad for students to work towards learning new skills and competencies about the corporate world. Insight was fabricated with the main motive of building a bridge between the theoretical knowledge and its practical applicability. Our vision is to deliver such prowess by designing events which simulate the real-life corporate scenario coupled with enriching speaker sessions. The year 2019-20 was as usual packed with events like Planet B, enhancing the entrepreneurship skills, and many other events like Global Economic Youth Summit, where around 300 participants discuss about the future of economy.



Team Insight 2019-20

Mathematics and Statistics Cell:

This cell conducts events to bring out the application of Mathematics in every area. It conducted events like Math on the Rock, a harbinger of what MSCNM has to offer for the years ahead. The Inside Hedge – An inter-collegiate **Actuarial** event whereby the students were given a breakdown of what the actuarial practices are in actual life and how Actuarial science can venture into unorthodox fields.



Association of Accountancy

The aim of the association is to make students aware about the various accounting terms and methods and help them implement it with the help of interactive events. In the year 2019-20, it conducted events like “Emblezzer”, and “The Maidas Touch” to enhance the students’ knowledge about accountancy.



“Emblezzer”



Award Winners

Finance and Investment Cell:

NarseeMonjee Finance and Investment Cell, popular among students as NMFIC, is one of the most prestigious student associations of our college. It aims to make financial and investment learning a practical experience through its various events. The core belief of the institution lies in that these subjects cannot be primarily learnt and mastered through reading, but through principle application and obtaining insights from industry specialists. The association makes a conscious effort to bring about financial awareness among students, using social media.

Friends of Library:

To inculcate reading habits in students and involve them in popular events like ILLUSION , Friends of Library organises events to explore their varied talents. Illusion was a platform dedicated to everyday issues that tested the participants' ability to organize and put forth cogent arguments.



THE CONSCIOUS CITIZENS' CLUB :

THE CONSCIOUS CITIZENS' CLUB is a unique association of Narsee Monjee College (junior section) that aims at the holistic evolution of the human personality leading to thinking, compassionate and responsible world citizens. The Club's unending journey exposes our young eager seekers to critical social issues that plague today's world. The Club helps enhance the physical, emotional and even spiritual well-being as well as economic wisdom and ecological sensitivity of young minds. Though the Club's activities last during the academic years only, the 'take-aways' in the form of enlightened minds, joyous hearts, are forever !



Planning Forum:

The forum held an event on Emotional Intelligence. Ms Shalini Behl, a consultant, facilitator and trainer with extensive background in leadership and team development and co-founder of Minds and Mindfulness India Summit was the Resource person. A Career Guidance Session curated by Mr. Rahul Singh, a veteran in the field of education, a Harvard alumnus, founder of Sounds of Silence and a TEDx speaker. Mr Singh gave examples of people who could be an inspiration to students and the attitude necessary to become successful in life and the importance of gaining a global perspective.



Team Planning Forum



Students participating in the event with zeal

Advertising and Marketing Circle:

Creative minds behind the association works towards giving students the best experience of advertising and marketing world. Along with the flagship even "Cannes: Live the Journey", the students members arrange many more competitions and events and inter collegiate festivals related to advertising.



Brand Building Committee:

Brand Building Committee is a platform for students to learn how to develop and maintain a brand. The students get hands on training for that by getting access to the direct development of the college brand. The students cover the various events in the college and display them on social media. They organize brand enhancing events for the college. The students learn to handle the social media handles like Facebook and Instagram pages of the college.



Arithmos:

Arithmós is the Mathematics and Statistics festival of NarseeMonjee College of Commerce and Economics. It gave all the math geeks a chance to ensure that their skills didn't remain confined to books. ARITHMÓPOLIS" surely brought out the inner genius in students with his innovative events.



Arthshastra:

BFM department of the college organised the event Arthshastra20. Being the maiden Financial Markets Festival of the college, there was a lot riding on the students to deliver and the two days of the fest truly seemed to bring their vision to life. Arthashastra truly combined the essence of a professional fest with that of a fun fiesta. The events were all full house – from fast-paced auctions, thrilling stock market simulations, a murder mystery treasure hunt, investing arenas, a life-size corporate monopoly and even portfolio management-based event. They all had their unique twists to your regular festival favourite games, which was observed in the happy and satisfied faces of all participants and organisers.



Arthasashtra20

Computer Society:

Computer Society at Narsee Monjee College Of Commerce and Economics is a community dedicated to computers. A group of passionate individuals who are always in awe of new computer softwares, upcoming technologies in computers, techniques such as ethical hacking, cyber gaming and the list goes on and on... Computer Society is one of the best and the most active Society of Narsee Monjee College. Set up years back, it has been conducting various events and activities every year with its mission to foster interest in the world of Computers and Technology amongst the students.



Inaugurating the annual Newsletter "Bitz"

Economics Association:

The Economics Association of NM College is an initiative to facilitate knowledge sharing on the matters of Economics, Policy Making and Statistical Research Techniques to provide a deeper insight into any economy to the students of Narsee Monjee College of Commerce and Economics. It conducts Independent Research activities, organizes Research Paper Presentation fests and engages its students for the subject under collaborative platforms like quizzes, elocution, guest lecture series.



Students' Forum:

Students' Forum is a body comprising the class representatives of all the divisions. It conducts activities with an aim to bring together all the students. It mainly organizes events for Teachers' Day, Students' Week, and Clash of Committees to decide the best committee of the year.



Celebrating Teachers' Day

Centre for Green Initiative:

Wildlife & Natures Club

Wildlife & Nature Club brings out the nature lover inside students through the events like nature trail, Trekking, clean up drive, Gia Sapling etc., giving them the opportunity to promote the concern for Environmental protection through their events.



Tree plantation drive

Centre for Excellence in Language Development

Debating and Literary Society:

The Debate and Literary Society organises events related to language and communication as well as provides a platform for productive argument & contest of different ideas.



Students debating unpopular opinions

L'Association Française-French Association:

French association came into existence in 2011. Our motto is to further develop an interest amongst students for the language as well as the French Culture and civilization. Through the events that we conduct throughout the year students learn a lot more about the language and it helps improve their language skills beyond the four walls of the classroom.



The winners of the titles Monsieur et Mademoiselle Français

Marathi Sahitya Mandal:

Marathi Sahitya Mandal is associated towards preserving the Marathi Language encouraging students towards this language. In the year 2019- 20, it conducted events like Marathi Basha Diwas.



Gujarathi Sahitya Mandal:

Gujarathi Sahitya Mandal is focused towards preserving Gujarathi Language by encouraging students to use this language through competition like essay wring, poems, elocution, etc.



Hindi Sahitya Mandal:

Hindi Sahitya Mandal is associated towards preserving the Hindi Language and encouraging students towards this language.



Training and Placement Cell

We at NM take pride at the excellent students we nurture. With training and campus placements we also take pride in creating professionals ready for the corporate world. The placement and training office at NM provides the guidance, the students need to step in to the corporate world. We assist in training the students on corporate competencies and placing them in the desired industry. The placement record of the college is a proof of the confidence shown by the industry in our students.

Highest Package: 12.2 Lakhs Average Package: 4.20 Lakhs

Companies on Campus: KPMG, Ernst & Young, Deloitte, PWC, KNAV, DH Consultants, Great Place to work and many more.



The Facilitating Interface

One of the features at N.M.College is its commitment not only to produce quality man power, but also to guide and shape the career of the students. In order to meet this objective, the Institute has a Training & Placement Cell which acts as the interface between the recruiting organizations and the College students. It facilitates recruitment events on - campus. It organizes various pre – placement training programmes to enhance the soft skills of the students besides providing opportunities for the young minds to sharpen their intellect through regular interaction with leaders from industry and academic – industry interface. College training and placement cell accentuates the holistic development and assist the students in identifying and achieving their own personal potential.

A Proven Track Record

A number of past students of the Institution are now occupying highly responsible positions in various reputed and prestigious organizations including MNCs ,PSUs, banks, Govt. organizations, institutions of learning etc. in various places across the globe. The NM College Training and Placement Cell maintains a vibrant industry –academia relationship. College invites top notch firms in their organization for the final placement. Companies that visited our campus in the last academic year include:

KPMG, E&Y, Citi Group, JPMorgan Chase, Edelweiss Securities, Royal Bank of Scotland, ICICI Prudential, Futures First, Wipro, Infosys, Edelweiss Finance to name a few.

प्रार्थना COLLEGE PRAYER

1. ॐ. पूर्णमदः पूर्णमिदं पूर्णात् पूर्णमुदच्यते ।
पूर्णस्य पूर्णमादाय पूर्णमेवावशिष्यते ॥१॥

OM. WHOLE IS THAT (BRAHMAN), WHOLE ALSO IS THIS (WORLD). FROM WHOLE COMES THE WHOLE; TAKE WHOLE FROM WHOLE; (YET) WHOLE REMAINS.

2. ॐ. ईशावास्यमिदं सर्वं यत् किं च जगत्यां जगत् ।
तेन त्यक्तेन भुञ्जीथाः मा गृधः कस्यस्विद्धनम् ॥२॥

OM. WHATEVER EXISTS IN THIS WORLD IS TO BE ENVELOPED BY GOD (THE RULER) BY RENOUNCING IT (THE WORLD) THOU MAYST ENJOY. DO NOT COVET THE RICHES OF ANY ONE.

3. मूकं करोति वाचालं पंडुं लंघयते गिरिम् ।
यत्कृपा तमहं वन्दे परमानन्दमाधवम् ॥३॥

I BOW DOWN TO MADHAV, THE BLISS ETERNAL; TO HIM WHOSE GRACE ENABLES THE DUMB TO SPEAK (&) THE LAME TO GO ACROSS A MOUNTAIN.

4. ॐ. प्रणो देवी सरस्वती वाजेभिवार्जिनीवती धीनामवित्र्यवतु ।
ॐ. चोदयित्री सुनृतानां चेतन्ती सुमतीनाम् यज्ञदधे सरस्वती ॥४॥

OM. MAY SARASWATI, THE DIVINE, PROTECT US BY HER STRENGTH GIVING FAVOURS, THE PROTECTOR OF OUR THOUGHTS, SARASWATI, WHO INSPIRES HYMNS & PROMOTES PIOUS THOUGHTS, BRINGS ABOUT OUR SACRIFICE.

5. ॐ. असतो मा सद्गमय । तमसो मा ज्योतिर्गमय ।
मृत्योर्माड्मृतं गमय ॥५॥

OM. FROM THE UNREAL LEAD ME TO THE REAL. FROM DARKNESS LEAD ME TO LIGHT. FROM DEATH LEAD ME TO IMMORTALITY.

6. ॐ. सहनाववतु सहनौ भुनक्तु सहवीर्यं करवावहै ।
तेजस्विनावधीतमस्तु, मा विद्विषावहै ॥६॥

MAY GOD PROTECT US, BOTH AT THE SAME TIME, AT THE SAME TIME SUPPORT US BOTH, MAY BOTH OF US AT THE SAME TIME APPLY (OUR) STRENGTH. MAY OUR LEARNING BE ILLUSTRIOUS. MAY THERE BE NO HATRED (BETWEEN US).

7. सर्वेङ्ग सुखिनः सन्तु सर्वे सन्तु निरामयाः ।
सर्वे भद्राणि पश्यन्तु मा कश्चिद् दुःखमाप्नुयात् ॥७॥

OM. MAY ALL HERE BE HAPPY. MAY ALL BE FREE FROM DISEASE. MAY ALL SEE WELL-BEING. MAY NOBODY EXPERIENCE MISERY.

ॐ. शान्तिः । शान्तिः । शान्तिः ॥

OM. PEACE, PEACE & PEACE !



Shri Vile Parle Kelavani Mandal's
Institutions run by Mandal with the year of establishment

| Sr. No. | Institute | Year of Establishment |
|--|--|-----------------------|
| 01. | SVKM's NMIMS Deemed-to-be University - Mumbai | |
| | - Mukesh Patel School of Technology Management & Engineering | 2006 |
| | - School of Business Management | 2006 |
| | - School of Distance Learning | 2006 |
| | - Shobhaben Pratapbhai Patel School of Pharmacy & Technology Management | 2006 |
| | - Anil Surendra Modi School of Commerce | 2007 |
| | - Balwant Sheth School of Architecture | 2007 |
| | - School of Science | 2007 |
| | - Institute of Intellectual Property Studies | 2009 (2000) |
| | - Sarla Anil Modi School of Economics | 2010 |
| | - Kirit P. Mehta School of Law | |
| | - Jyoti Dalal School of Liberal Arts | |
| | - School of Design | |
| 02. | SVKM's NMIMS Deemed-to-be University - Shirpur | |
| | - Academy of Aviation | 2007 |
| | - Centre for Textile Functions | 2007 |
| | - Mukesh Patel School of Technology Management & Engineering | 2007 |
| | - School of Pharmacy & Technology Management | 2007 |
| 03. | SVKM's NMIMS Deemed-to-be University - Off Campus Centres | |
| | - Bengaluru Campus | |
| | - Chandigarh Campus | |
| | - Hyderabad Campus | |
| 04. | Smt. Gokalibai Punamchand Pitamber High School | 1934 |
| 05. | Mithibai College of Arts, Chauhan Institute of Science | 1961 |
| 06. | Shri Bhagubhai Mafatlal Polytechnic | 1963 |
| 07. | Narsee Monjee College of Commerce & Economics | 1964 |
| 08. | Shri Gangaprasad Ranchodbhai Jani Boys Hostel | 1968 |
| 09. | Shri Manilal Vadilal Nanavati Prathmik Shala | 1974 |
| 10. | Chauhan Jr. College of Arts & Science | 1976 |
| 11. | Jitendra Chauhan College of Law | 1977 |
| 12. | Amrutben Jivanlal College of Commerce | 1980 |
| 13. | Shri Dhirajlal Vrajilal Parekh ShishuVilhar | 1981 |
| 14. | Parag Vijay Datt Drama Academy | 1989 |
| 15. | Harkisan Mehta Foundation Institute of Journalism & Mass Communication | 1990 |
| 16. | Shri Chhotabhai B. Patel Research Centre for Chemistry & Biological Sciences | 1990 |
| 17. | Acharya Ambalal V. Patel Jr. College | 1992 |
| 18. | Dwarkadas J. Sanghvi College of Engineering | 1994 |
| 19. | Chatrabhuj Narsee Memorial School & ND Parekh Pre-Primary School | 1997 |
| 20. | Mukeshbhai R. Patel Military School, Shirpur | 2003 |
| 21. | Usha Pravin Gandhi College of Management | 2003 |
| 22. | Matushri Kundangauri Manharlal Sanghvi Girls Hostel | 2003 |
| 23. | Dr. Bhanuben Nanavati College of Pharmacy | 2004 |
| 24. | Pravin Gandhi College of Law (5-Year) | 2004 |
| 25. | Institute of International Studies | 2006 |
| 26. | SVKM International School | 2008 |
| 27. | Centre for Performing Arts | 2010 |
| Other Infrastructure Facilities | | |
| 28. | Shri Bhaidas Maganlal Sabhagriha | 1973 |
| 29. | Jashoda Rang Mandir | 1975 |
| 30. | Santokba Sanskar Sadan | 1975 |
| 31. | JuhuJagruti Hall | 1990 |
| 32. | Babubhai Jagjivandas Hall | 2000 |
| 33. | Pravin Gandhi Pavilion | 2004 |
| 34. | Smt. Jashwantiben Vinod Goradia Auditorium | 2011 |

Shri Vile Parle Kelavani Mandal's

Narsee Monjee College of Commerce & Economics (Autonomous)

NAAC Reaccredited "A" Grade, CGPA: 3.42

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